

University Senate Meeting
October 3, 2022
WebEx Virtual Meeting

Call to Order

Moderator **Dineen** called the meeting to order at 4:00 p.m.

1. Approval of Minutes of September 12, 2022 University Senate meeting

The minutes were approved as distributed.

2. Report of the President

Presented by President Radenka Maric

President **Maric** shared her priorities which include:

- Always putting students first, ensuring that they feel safe and are heard
- Academic success and a positive campus experience
- Providing students with vital resources including attention to mental and physical health
- Keeping UConn affordable and accessible
- Highest quality education at the greatest value for students and their families
- Continue to support experiential learning
- Growth through partnership and philanthropy while engaging our talented alumni
- Climb the research ranking ladder by bringing in new projects with industry that support vital sectors of Connecticut's economy
- Supporting faculty so they can be as productive as possible
- Contribute to economic development through discovery, innovation, new business development, and partnerships with the State of Connecticut, federal industry, and philanthropic partners
- Increase the participation of alumni in student mentoring and engagement with the University
- Work with donors and alums to build the resources to support students and advance University priorities
- Continue to help the State of Connecticut in developing and retaining a highly skilled workforce. Stimulate the support for research business development, creative work, and economic goals.
- Continually prove the long-term environmentally sustainable goals of our campuses and continue to invest in research and scholarships focused on sustainable, clean energy and battling climate change.
- Embrace diversity, equity, inclusion, and social justice

3. Report of the Senate Executive Committee

Attachment #1

Presented by SEC Chair Del Siegle

4. Consent Agenda Items:

Report of the Senate Curricula and Courses Committee

Attachment #2

Approved unanimously by voice vote.

5. Procurement Operation Update

Attachment #3

Presented by Joseph Thompson, AVP for University Business Services

Associate Vice President **Thompson** presented the “Procurement Process Challenges & Improvement Plan” in the form of a PowerPoint presentation.

6. New Business

No new business

7. Adjournment

Senator **Morrell** made a motion to adjourn.

Senator **Eigsti** seconded.

The motion passed unanimously.

The meeting was adjourned at 5:12 p.m.

Respectfully Submitted,

Christine S. North

Secretary of the University Senate, 2022-2023

SENATE EXECUTIVE COMMITTEE

Del Siegle, Chair

Usman Ali

Pam Bramble

Gabrielle Corso

Marisa Chrysochoou

Mason Holland

Margaret Rubega

Manuela Wagner

Maureen Armstrong

Laura Burton

Jason Chang

Kate Fuller

Joe MacDougald

Peter Spinelli

University Senate Curricula and Courses Committee
Report to the Senate
October 3, 2022

I. The Senate Curricula and Courses Committee recommends ADDITION of the following 1000- or 2000-level courses:

A. ARTH/HRTS 2210 Art and Activism (#12325)

Proposed Catalog Copy

ARTH 2210. Art and Activism

Also offered as HRTS 2210

3.00 credits.

Prerequisites: None

Grading Basis: Graded

A history of the relationship between art and political activism around the world from the 1960s to the present.

HRTS 2210. Art and Activism

Also offered as ARTH 2210

3.00 credits.

Prerequisites: None

Grading Basis: Graded

A history of the relationship between art and political activism around the world from the 1960s to the present.

B. HIST 2456 Power and Resistance: History of Eastern Europe (#12645) [CA4-Int]

Proposed Catalog Copy

HIST 2456. Power and Resistance: History of Eastern Europe

3.00 credits

Prerequisites: None

Grading Basis: Graded

Political, social, and intellectual history of Eastern Europe. Main themes include imperial legacies, national identity and state-building, minority identities and politics, democracy, nationalism, fascism, communism, genocide, and war. Special attention to the politics of diversity versus nationalism, political ideologies, dissent and resistance, and contributions to the understanding of rights. CA 4-INT.

II. The Senate Curricula and Courses Committee recommends REVISION of the following 1000- or 2000-level courses:

A. DMD 2620 Human Development, Digital Media, and Technology (#13165) [CA2, CA4] [Add HDFS Cross-Listing]

Current Catalog Copy

DMD 2620. Human Development, Digital Media, and Technology

3.00 credits

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011. Recommended preparation: HDFS 1070 or DMD 2010.

Grading Basis: Graded

Social, economic, and cultural influences on youths' interactions with, and use of, technology for formal and informal learning. Examples include media literacy, digital divide, technology in education, cyberbullying, and other issues that have emerged since the rise of the World Wide Web and growth of social media. CA 2. CA 4.

Revised Catalog Copy

DMD 2620. Human Development, Digital Media, and Technology

Also offered as: HDFS 2620.

3.00 credits.

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011. Recommended preparation: HDFS 1070 or DMD 2010.

Grading Basis: Graded

Social, economic, and cultural influences on youths' interactions with, and use of, technology for formal and informal learning. Examples include media literacy, digital divide, technology in education, cyberbullying, and other issues that have emerged since the rise of the World Wide Web and growth of social media. CA 2. CA 4.

HDFS 2620. Human Development, Digital Media, and Technology

Also offered as: DMD 2620.

3.00 credits.

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011. Recommended preparation: HDFS 1070 or DMD 2010.

Grading Basis: Graded

Social, economic, and cultural influences on youths' interactions with, and use of, technology for formal and informal learning. Examples include media literacy, digital divide, technology in education, cyberbullying, and other issues that have emerged since the rise of the World Wide Web and growth of social media. CA 2. CA 4.

B. POLS/WGSS 2807 Women and the Law (#13505) [W] [Add WGSS Cross-Listing]

Current Catalog Copy

POLS 2807. Women and the Law

3.00 Credits.

Prerequisites: None.

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

POLS 2807W. Women and the Law

3.00 Credits.

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

Revised Catalog Copy

POLS 2807. Women and the Law

Also offered as: WGSS 2807

3.00 Credits.

Prerequisites: None.

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

POLS 2807W. Women and the Law

Also offered as: WGSS 2807W

3.00 Credits.

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

WGSS 2807. Women and the Law

Also offered as: POLS 2807

3.00 Credits.

Prerequisites: None.

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

WGSS 2807W. Women and the Law

Also offered as: POLS 2807W

3.00 Credits.

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011

Grading Basis: Graded

The development of constitutional and statutory standards for treatment of women under the law in the United States.

III. The General Education Oversight Committee and the Senate Curricula and Courses Committee recommend ADDITION of the following 3000- or 4000-level new courses into the General Education curriculum:

A. PHIL 3212E Philosophy and Global Climate Change (#13265) [EL]

Proposed Catalog Copy

PHIL 3212E. Philosophy and Global Climate Change

3.00 Credits

Prerequisites: One 3-credit course in Philosophy at the 1100-level

Grading Basis: Graded

Ethical, epistemological, and conceptual issues raised by global climate change. The nature of scientific inquiry; role of models in scientific explanation; sources of uncertainty in climate projections; objectivity and values in science; decision-making under risk and uncertainty; obligations to future generations; global justice and burden sharing; individual versus collective responsibility for carbon emissions; the ethics of geoengineering.

IV. The General Education Oversight Committee and the Senate Curricula and Courses Committee recommend REVISION of the following 3000- or 4000-level existing courses within or into the General Education curriculum:

A. HIST/AASI 3842 History of Vietnam (#1047) [CA1, CA4-Int] [Revise level and prereqs; add CA1 & CA4-Int]

Current Catalog Copy

HIST 3842. History of Vietnam

Also offered as: AAAS 3842

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Introduction to the history of the Vietnamese from the late Bronze Age to the present: the ancient culture of the Red River delta, the millennium of Chinese rule, the independent kingdom of Dai Viet and its successors, French colonialism, the Vietnam War, and postwar Vietnam.

AAAS 3842. History of Vietnam

Also offered as: HIST 3842

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Introduction to the history of the Vietnamese from the late Bronze Age to the present: the ancient culture of the Red River delta, the millennium of Chinese rule, the independent kingdom of Dai Viet and its successors, French colonialism, the Vietnam War, and postwar Vietnam.

Revised Catalog Copy

HIST 2842. History of Vietnam

Also offered as: AAAS 2842

3.00 Credits

Prerequisites: None

Grading Basis: Graded

Introduction to the history of the Vietnamese from the late Bronze Age to the present: the ancient culture of the Red River delta, the millennium of Chinese rule, the independent kingdom of Dai Viet and its successors, French colonialism, the Vietnam War, and postwar Vietnam. CA 1. CA 4-INT.

AAAS 2842. History of Vietnam

Also offered as: HIST 2842

3.00 Credits

Prerequisites: None

Grading Basis: Graded

Introduction to the history of the Vietnamese from the late Bronze Age to the present: the ancient culture of the Red River delta, the millennium of Chinese rule, the independent kingdom of Dai Viet and its successors, French colonialism, the Vietnam War, and postwar Vietnam. CA 1. CA 4-INT.

B. HIST/AASI 3845 The Vietnam War (#1048) [CA1, CA4-Int] [Add CA1 & CA4-Int]

Current Catalog Copy

HIST 3845. The Vietnam War

Also offered as: AAAS 3845

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Origins, evolution, and aftermath of the Vietnamese conflict: the prewar history of colonialism, nationalism, communism, and anticommunism; the formation and development of the three main Vietnamese belligerents; American intervention; culture and politics in wartime Vietnam; escalation and de-escalation of the war; the postwar legacy.

AAAS 3845. The Vietnam War

Also offered as: HIST 3845

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Origins, evolution, and aftermath of the Vietnamese conflict: the prewar history of colonialism, nationalism, communism, and anticommunism; the formation and development of the three main Vietnamese belligerents; American intervention; culture and politics in wartime Vietnam; escalation and de-escalation of the war; the postwar legacy.

Revised Catalog Copy

HIST 3845. The Vietnam War

Also offered as: AAAS 3845

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Origins, evolution, and aftermath of the Vietnamese conflict: the prewar history of colonialism, nationalism, communism, and anticommunism; the formation and development of the three main Vietnamese belligerents; American intervention; culture and politics in wartime Vietnam; escalation and de-escalation of the war; the postwar legacy. CA 1. CA 4-INT.

AAAS 3845. The Vietnam War

Also offered as: HIST 3845

3.00 credits

Prerequisites: Open to sophomores or higher.

Grading Basis: Graded

Origins, evolution, and aftermath of the Vietnamese conflict: the prewar history of colonialism, nationalism, communism, and anticommunism; the formation and development of the three main Vietnamese belligerents; American intervention; culture and politics in wartime Vietnam; escalation and de-escalation of the war; the postwar legacy. CA 1. CA 4-INT.

V. New 1-Credit 'Pop-Up' Courses:

A. UNIV 3088 Variable Topics: Exploring the Entrepreneurial Perspective (#14525)

Course Description

Exploring the Entrepreneurial Perspective

Describe how market forces enable entrepreneurial opportunities to flourish. Identify components in a vibrant entrepreneurial ecosystem. Recognize examples of ways individuals might demonstrate entrepreneurial behavior. Recognize entrepreneurial biases that may constrain growth. Analyze business models for effectiveness within an entrepreneurial opportunity. Evaluate entrepreneurial career opportunities and pathways best aligned with individual strengths and weaknesses. Identify the entrepreneurial resources and opportunities at the University of Connecticut.

Respectfully Submitted by the 22-23 Senate Curricula and Courses Committee: Suzanne Wilson (Chair), John Chandy, Louis Hanzlik, Matt McKenzie, Tina Reardon, Pam Bedore (Ex-Officio), Peter Diplock (ex-officio), Marc Hatfield, David Ouimette, Sharyn Rusch, Eric Schultz, Steve Stifano (C&C Chair), *Terra Zuidema* (Registrar alternate), and Karen McDermott (Program Assistant)

From the 9/12/22 and 9/26/22 meetings

PROCUREMENT PROCESS CHALLENGES
&
IMPROVEMENT PLAN

Agenda

1. Procurement Process (and Connecticut State Requirements)
2. Supplier Selection Pain Point and Initial Action Plan
3. Contracting Pain Point and Initial Action Plan
4. Open Discussion

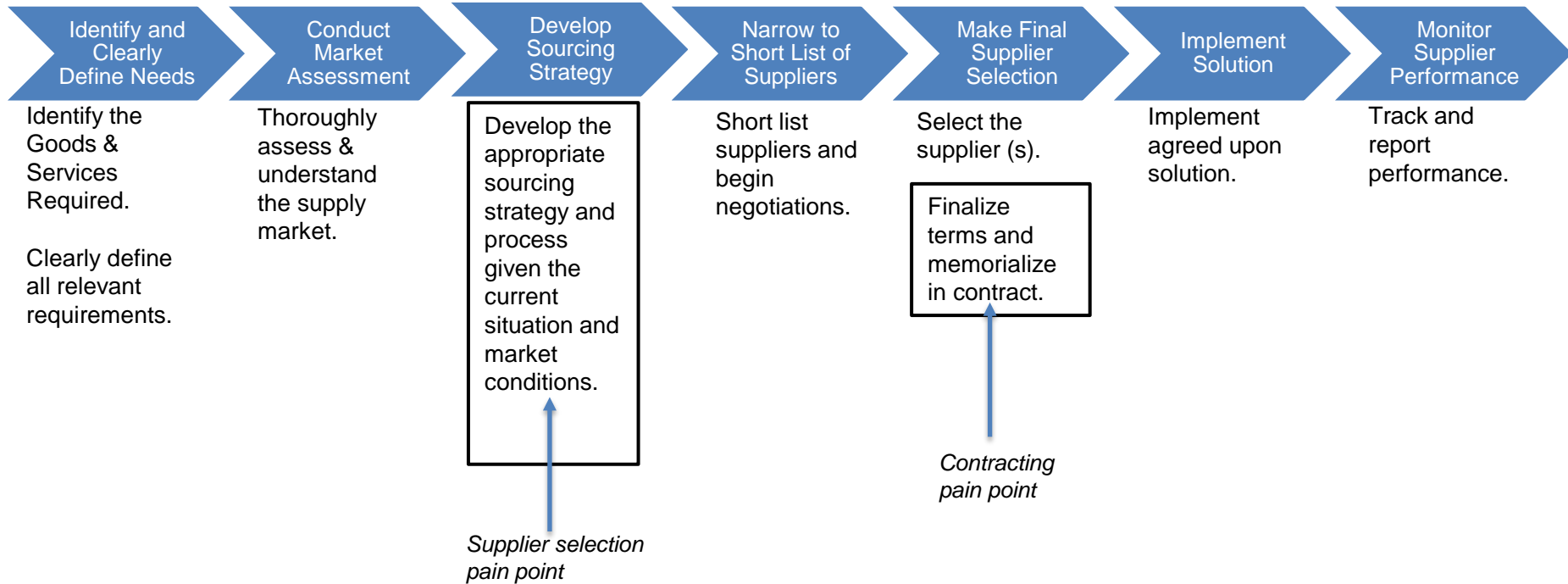
Overview of Issue

There is significant frustration within the University Community with the procurement process (specifically Supplier Selection and Contracting). In particular, the time it takes to complete these parts of the process is too long.

These challenges compromise the University's ability to meet its objectives and achieve its mission.

The purpose of this session is to help the University Community understand the root causes of and contributing factors to these issues, share the draft action plan we have begun to develop to improve the situation and ask our stakeholders for help in doing so.

Typical Procurement Process



Supplier Selection Pain Point

Sourcing Thresholds and Other Requirements

	Less than \$10,000.00	\$10,000.00 - \$49,999.99	\$50,000.00 and over (Procurement Services Support)	\$10,000.00 - \$249,999.99	\$250,000.00 and over (Procurement Services Support Required)
State	One signed quote required	Requires Informal Bid Process; need three quotes to compare	Requires a Formal (sealed) bid process that is publicly advertised		
Uniform Guidance	One signed quote required			Requires Informal Bid Process; need three quotes to compare	Requires a Formal (sealed) bid process that is publicly advertised

- No public official or state employee or member of the official or employees' immediate family...shall enter into any contract with the State valued at \$100 or more...unless the contract has been awarded through the open and public process....
- No person with whom a state agency...has contracted to provide consulting services to plan specifications for any contract...may serve as a consultant to any person seeking to obtain such contract, serve as a contractor for such contract, or serve as a subcontractor of consultant to the person awarded such contract.

Initial Action Plan for Supplier Selection Pain Point

- Ensure stakeholders and suppliers understand Connecticut state requirements regarding supplier selection.
- Develop better communication and a stronger partnership with stakeholders so procurement is engaged early in the process and can help ensure state requirements are met.
- Work with Government Relations to propose changes to Connecticut State legislation to significantly raise bid thresholds.
- Increase the use of buying Consortia as an alternative to the RFP process when appropriate.
- Implement a comprehensive Category Management approach.

Contracting Pain Point (Contracting Volume Data)

Average No. of Contracts Processed Annually:	~1600
Average No. of Contracts in Process at any Point in Time:	~200
Average No. of Contracts Processed Per Contract Specialist Annually:	~320
Average No. of Contracts Being Worked on at any Point in Time Per Contract Specialist:	~40

Contributing Factors to Contracting Pain Point and Slow Turnaround Times

- Insufficient resources in the Contracting team
- Supplier resistance to required state terms and conditions for contracts
- Competing legal and policy terms between supplier and UConn/State
- Incomplete business terms provided from stakeholder/procurement
- OAG contract review and approval process

Contract Requirements

Rev. 07/2022

**UNIVERSITY OF CONNECTICUT
CONTRACT/AMENDMENT SUBMISSION CHECKLIST**
Offices of the UConn General Counsel and Connecticut Attorney General

TO: Eileen Meskill, Deputy Associate Attorney General
FROM: _____, Assistant Attorney General
REVIEWED BY: Choose an item, UConn Attorney
 Choose an item, UConn Paralegal
AGENCY NAME: UNIVERSITY OF CONNECTICUT
DATE: Click to enter date submitted to AGO
RE: **CONTRACT APPROVAL REQUEST** **If marked, please expedite**

I have reviewed the attached contract and recommend it for your approval.

CONTRACTOR: Enter Name of Contractor **AMENDMENT:** Enter Amount **PSA:** Enter Date
MAXIMUM COST OR VALUE: Enter Amount **TERM:** Start Date to End Date **OR** Effective Upon Date of Execution and Ends: Enter # of yrs from execution

UConn SUBMISSION DATE: Enter date sent to AGO **SERVICES:** Enter Brief Description of Services
SUBMITTER: Enter Name & Phone Number **SUBMITTER DEPARTMENT:** Enter Department Name

MARK IF URGENT → Explain Special Circumstances Relative to Urgency and/or Comments:
 Click here to enter explanation/comments.

Enter Name & Phone Number
 Name and Telephone Number of Requesting Dean/Dept. Head
 (required for urgent contracts)

1.	<input type="checkbox"/>	Contractor/Company name (and address) is complete & consistent
2.	<input type="checkbox"/>	Term (Contract Period) is clearly stated (including BOTH start and end dates) and consistent throughout contract.
3.	<input type="checkbox"/>	Termination Provision(s) for Cause <input type="checkbox"/> and Convenience <input type="checkbox"/> OR - Cancellation/Notice section (on Personal Service Agreements) is complete.
4.	<input type="checkbox"/>	Description of Services is complete, states Who, What, When, Where and How services are to be performed.
5.	<input type="checkbox"/>	Maximum Value of Contract for entire term (Expenditure OR Income) and Payment Schedule is clearly stated.
6.	<input type="checkbox"/>	Business Terms: Submitter confirms that the business terms, and all other terms, of the contract have been reviewed and approved by the Department and University Business Services (UBS).
7.	<input type="checkbox"/>	All Attachments are referenced within the contract (i.e. Schedules, Exhibits, etc.).
8.	<input type="checkbox"/>	Amendments - copies of original contract and all prior amendments are attached (Note: if amendment is not executed by both parties prior to the expiration of the existing contract, a new contract between the parties must be executed).
9.	<input type="checkbox"/>	Paragraphs of sections and pages are consecutively numbered (including exhibits) No bullets or spaces please.
10.	<input type="checkbox"/>	Revisions made after execution have been initialed and dated by all party-signatories.
11.	<input type="checkbox"/>	AGO Approval Signatory Line is Present "APPROVED AS TO FORM" (Required only if value is \$250,000 or more)
REQUIRED STATE OF CONNECTICUT CONTRACT PROVISIONS		
12.	<input type="checkbox"/>	University's Statutory Authority to Contract is present (for example: C.G.S. § 10a-104 and § 10a-108, §§ 10a-109 (a-y), § 4a-52a, § 10a-151b).
13.	<input type="checkbox"/>	Government Executive Orders Current provision is present. Check if Waived by Governor's Office <input type="checkbox"/>
14.	<input type="checkbox"/>	Governing Law provision is present, making Connecticut law applicable without regard to its principles of conflicts of laws.
15.	<input type="checkbox"/>	Insurance provision is present.
16.	<input type="checkbox"/>	Claims Against the State (Chapter S3 or §4-61)
17.	<input type="checkbox"/>	Indemnification provision is present, obligating the contractor to indemnify and hold UCONN/State harmless.
18.	<input type="checkbox"/>	Nondiscrimination provision is present (§43-60 and §43-60a) - Modified per §10a-151f <input type="checkbox"/> or NIA: <input type="checkbox"/> Check if Exempt/Waived by CHRO <input type="checkbox"/>

19.	<input type="checkbox"/>	State Election Enforcement Commission (SEEC) Campaign Contribution Restriction, (§9-612) (Contracts with value > \$50K or if value of all of contractor's contracts > \$100K in calendar year) Check if Exempt <input type="checkbox"/> <input type="checkbox"/> OPM ETHICS FORM 1 (Campaign Contribution Certification): NOT REQUIRED for grant or loan contracts OR contracts valued less than \$50K in a calendar or fiscal year. See http://www.ct.gov/opm/cap/view.asp?As=2982&Q=386038 <input type="checkbox"/> NIA 1. <input type="checkbox"/> First certification must be signed on or before the contract execution date. - NIA <input type="checkbox"/> 2. <input type="checkbox"/> Updated Certification because of change of information contained in the most recently filed certification - NIA <input type="checkbox"/>
20.	<input type="checkbox"/>	Large State Contract Representation for Contractor (§4-252 and Executive Order #21-2) (large state contracts with value > \$50K) Check if Exempt <input type="checkbox"/>
21.	<input type="checkbox"/>	Large State Contract Representation for official or employee of Agency (§4-252 and Executive Order #21-2) (large state contracts with value > \$50K) Check if Exempt <input type="checkbox"/>
22.	<input type="checkbox"/>	Consulting Agreement Representation made under penalty of false statement (§43-81) (Contracts with value > \$50K) Check if Exempt <input type="checkbox"/>
23.	<input type="checkbox"/>	State Ethics Commission's summary of ethics laws (§1-101q) (large state construction/procurement contracts with value > \$500K) Check if Exempt <input type="checkbox"/>
24.	<input type="checkbox"/>	Iran Energy Investment Certification (§4-252a) (Contracts with value > \$500K) Check if Exempt <input type="checkbox"/>
IMPERMISSIBLE PROVISIONS Submitter confirms and verifies that the contract (check all that apply):		
<input type="checkbox"/> Does not Obligate UConn/State to indemnify or hold the contractor harmless (including provisions in which UConn agrees that the contractor will not be liable to third persons for damages arising out of the contract); <input type="checkbox"/> Does not permit the filing of liens against the State/UConn; <input type="checkbox"/> Does not refer parties to a non-State website with additional contract related terms and conditions; <input type="checkbox"/> Does not subject the University to confidentiality or nondisclosure obligations which conflict with FOIA; <input type="checkbox"/> Does not waive or modify the implied warranties of fitness or merchantability or limit the contractor's liability, (if so, please attach University memo identifying and accepting provisions which contain the waiver, modification or limitation.); <input type="checkbox"/> Memo Attached <input type="checkbox"/> Does not subject the State to binding arbitration; <input type="checkbox"/> Has not expired or terminated; and <input type="checkbox"/> Does not submit UConn to the jurisdiction of another state.		
*FOR PRE-APPROVED FORM/TEMPLATE AGREEMENTS ONLY		
<input type="checkbox"/> *Has Not been revised other than insertion of names, term, description of services, identification of persons providing services, and cost.		
SPECIAL CONTRACT PROVISIONS MAY BE REQUIRED UPON REVIEW BY OIG OR OAG		
26.	<input type="checkbox"/>	Whistleblower provision – if Contract Exceeds \$5 million – per C.G.S. §4-510(e)–only if a NON-public works contract
27.	<input type="checkbox"/>	Audit provision – Only Required for both State and Federal Grant-related contracts
28.	<input type="checkbox"/>	FERPA (Family Educational Rights & Privacy Act) provision – for safeguarding student's private records
29.	<input type="checkbox"/>	HIPAA (Health Insurance Portability & Accountability Act) provision – only if Contractor is a Business Associate
30.	<input type="checkbox"/>	Public Records provision – Required if Contract Exceeds \$2.5 million and if Contractor performs governmental functions
31.	<input type="checkbox"/>	Provision for Programs Involving Minors Regarding Mandatory Reporting – (C.G.S. §§ 17a-101 through 17a-103a)
CONTRACT EXECUTION AND SUPPLEMENTAL DOCUMENTATION		
<input type="checkbox"/> UNIVERSITY SIGNATORY: Name/Title and Date of Duty-Authorized University signatory is present. See Presidents Delegation of Signing Authority: https://uconncontractbook.uconn.edu/wp-content/uploads/sites/58/2022/06/President-Delegation-Signing-Authority-Updated-2022-05-30.pdf <input type="checkbox"/> CONTRACTOR SIGNATORY: Name/Title and Date of Duty-Authorized Signatory is Present.		

Non-Negotiable State Terms and Conditions

REQUIRED STATE OF CONNECTICUT CONTRACT PROVISIONS

Governors' Executive Orders – Contracting has no authority to modify or waive executive order language without approval from Governor's office.

Governing Law provision - making Connecticut law applicable without regard to its principles of conflicts of laws.

Claims Against the State – any claim against the State must go through Claims Commissioner first; cannot go straight to court.

Indemnification - obligating the contractor to indemnify and hold UCONN/State harmless.

Nondiscrimination – required by statute; no authority to modify without approval from the Commission on Human Rights and Opportunities.

Supplier vs. UConn

Legal and Policy Terms & Conditions

IMPERMISSIBLE PROVISIONS

Obligates UConn/State to **indemnify or hold the contractor harmless** (including provisions in which UConn agrees that the contractor will not be liable to third persons for damages arising out of the contract)

Waives or modifies the **implied warranties** of fitness or merchantability or limit the contractor's liability

Refers parties to a **non-State website with** additional contract related terms and conditions

Submits UConn to the **jurisdiction** of another state

Supplier refusal to review State of Connecticut Terms and Conditions for **low dollar contracts**

Business Terms Incomplete/Not Finalized by Stakeholder and/or Procurement Staff

- Vendor information not complete or accurate
- Scope and description of services unclear
- All business terms not reviewed and approved
- Deal structure not complete (e.g., compensation, term of contract, maximum payable)
- Conflicting policies and/or objectives between stakeholder department & other administrative departments
- Lack of communication and/or coordination (e.g., other contracts and factors impacting contract)
- Intellectual Property Rights not clearly stipulated

Enhance Data Reporting on Contracts

File Name	Purchasing/CPCA Number:	Date Open	Days Open	Current Status	Days in Current Status	Contract Specialist	Buyer
3D Systems	REQ # 153054127	03/07/2022	141	H - Drafting - 03/14/2022	134	Horn, Amy	Weed, Melanie
Aboveground & Underground Storage Tanks Systems	LM092916	05/16/2022	71	F - Assessment - 05/16/2022	71	Blake, Thomas	Kamm, Shamona
Ad Astra Information Systems, LLC - Renewal	REQ # 157518640	05/23/2022	64	F - Assessment - 05/23/2022	64	Daniels, Gregory F (Greg)	Petrello, Jill
Agile Sports Technologies, Inc. dba Hudl - 1st Amen		06/01/2022	55	L - Vendor Review - 06/01/2022	55	Cote, Leslie	Weed, Melanie
AI-Media Technologies, LLC	UC-21-TL080921	11/23/2021	246	L - Vendor Review - 12/23/2021	216	Frank, Lisa	Lessard, Terri K
AKF Engineers OC Telecom 2021	007-1-1-NV-043024	05/26/2021	426	L - Vendor Review - 04/22/2022	99	Mayfield, Brock	Dumas, Elaine
AKF Engineers OC Telecom2018 Amendment 4.30.22	007-1-1-NV-022821	03/20/2022	128	H - Drafting - 03/20/2022	128	Gagne, Abigail	Dumas, Elaine
Alumni Longely West Residence Hall - AZ Corporatio	IT1312	03/17/2022	131	V - Incorporating AG Revisions - 04/27/2022	90	Blake, Thomas	Alonzo, Cesar
Amenta Emma 2nd Contract OC Arch Small Pro 2018-22	009-1-2-NV-043021	08/31/2021	329	O - Authorization Pending - 12/02/2021	236	Mayfield, Brock	Dumas, Elaine
American Program Bureau - Brian Scalabrino	S502598	07/15/2022	11	M - PSA Administration - 07/26/2022	0	Field, Laurie	
American Program Bureau - Paul Pierce	S502597	07/15/2022	11	M - PSA Administration - 07/26/2022	0	Field, Laurie	
Attain, LLC - 1st Amendment	UC-20-KA080819-BA	01/06/2022	201	L - Vendor Review - 04/01/2022	116	Genaris, Lisa	Allen, Kristin
Aurora Food Pro	REQ # 157119273	05/24/2022	63	U - AG Review - 06/29/2022	27	Frank, Lisa	Weed, Melanie
Automatic Sync Technologies	UC-21-TL080921	11/22/2021	246	G - Business Discussions - 01/19/2022	188	Frank, Lisa	Lessard, Terri K
B&H Foto and Electronics Corp	RFP CSCU 1902	01/03/2022	204	G - Business Discussions - 02/03/2022	173	Frank, Lisa	Paulraj, Kannan
BD Carefusion Solutions, LLC - BD Pyxis	PR # 144472518	09/28/2021	301	L - Vendor Review - 02/25/2022	151	Nadar, Nur	Kearney, Kathleen
BL Companies OC Gen Arch 2021	009-2-3-NV-043024	07/01/2021	390	O - Incorporating Vendor Revisions - 11/01/2021	267	Mayfield, Brock	Dumas, Elaine
BL Companies OC General Arch w/ Engineering 2021	009-2-3-NV-043024	11/10/2021	258	H - Drafting - 11/01/2021	267	Mayfield, Brock	Dumas, Elaine
Building Maint. (BME) Janitorial-Amend. No. 1	LM110119	12/07/2021	231	R - Assembling for University Execution - 04/26/2022	91	Blake, Thomas	Mieszkoewicz, Lisa
BVH Wired Access Layer Refresh Consultant Contract	IT1385	05/24/2022	63	J - AG Preview/Outside Counsel Review - 07/08/2022	18	Mayfield, Brock	Dumas, Elaine
Catharis Productions 1 AM - Law School add-on	IT1385	03/20/2022	128	F - Assessment - 03/18/2022	130	Horn, Amy	Weed, Melanie
Catharis Productions, LLC AM1		04/28/2022	89	U - AG Review - 05/19/2022	68	Frank, Lisa	Weed, Melanie
Center for Children's Advocacy - Clinic - 22/23	S502575	07/26/2022	0	M - PSA Administration - 07/26/2022	0	Field, Laurie	
Central Connecticut State - CLICC, Inc.		07/20/2022	6	U - AG Review - 07/20/2022	6	Daniels, Gregory F (Greg)	
Chase Glass Company Contract Amendment	LM101520	05/16/2022	71	F - Assessment - 05/16/2022	71	Blake, Thomas	Mieszkoewicz, Lisa
Chase Glass Company, Inc. Glazing-2nd Amendment	LM101520	05/16/2022	71	F - Assessment - 05/16/2022	71	Blake, Thomas	Mieszkoewicz, Lisa
Concur Technologies, Inc. (DPA)		02/24/2022	152	L - Vendor Review - 03/02/2022	146	Genaris, Lisa	Allen, Kristin
Connect2Concepts - Renewal	REQ # 157009933	04/25/2022	92	F - Assessment - 04/25/2022	92	Daniels, Gregory F (Greg)	Petrello, Jill
Connecticut Occupational Medicine Partners	DS 030122	05/13/2022	74	U - AG Review - 06/22/2022	34	Frank, Lisa	Sienna, Dennis
Core ELMS	REQ # 157700320	07/12/2022	14	F - Assessment - 07/12/2022	14	Daniels, Gregory F (Greg)	Weed, Melanie
CoStar (formerly Off Campus)-2021		09/27/2021	302	L - Vendor Review - 04/04/2022	113	Nadar, Nur	Coleman, Katie
Crowne Plaza Suffern NY WWB Sep1-2022		07/21/2022	5	L - Vendor Review - 07/26/2022	0	Frank, Lisa	Allen, Kristin
Curtin, Robert		03/30/2022	118	H - Drafting - 03/30/2022	118	Frank, Lisa	Lessard, Terri K
Dell Boomi POC		03/03/2022	145	S - University Execution - 04/01/2022	116	Horn, Amy	Demuzio, David
Doubletree Philadelphia West WSO Oct19-2022		07/14/2022	12	S - University Execution - 07/22/2022	4	Frank, Lisa	Allen, Kristin
EAB Global Inc. - PAE Forum		06/13/2022	43	F - Assessment - 06/09/2022	47	Cote, Leslie	Franklin Jr, Michael G
Earthlight tech - Hartford Law LED Lighting Upgrad	F0500025	05/24/2022	63	U - AG Review - 06/08/2022	48	Mayfield, Brock	Alonzo, Cesar
Eastford Fire & Rescue Sales, Inc. AEV Ambulance		02/15/2022	161	P - Vendor Execution - 05/23/2022	64	Daniels, Gregory F (Greg)	Mieszkoewicz, Lisa
Economic Modelling LLC - Burning Glass	REQ # 153712789	03/17/2022	131	G - Business Discussions - 04/29/2022	88	Daniels, Gregory F (Greg)	Coleman, Katie

- Raise awareness
- Increase accuracy
- Improve user friendliness
- Add critical information
 - What is holding it up?
 - What are our options?
 - When will it be done?
- Implement Contract Lifecycle Management technology

Future Contracting Organization



Initial Process Improvement Actions

- Ensure stakeholders and suppliers are aware of state contracting requirements, and involve Procurement and the Contract Specialist early in the process
- Establish training & education for Procurement & Stakeholders regarding the full set of Contracting handoff requirements
- Review when a contract is required vs. when a purchase order is sufficient
- Review the approach for low value contracts
- Identify and implement process improvements (e.g., utilize additional contract templates; remove unnecessary steps, etc.)
- Evaluate & potentially implement a new Contract Lifecycle Management system

How Can You Help?

- Understand Connecticut State requirements for supplier selection and contracting. Help ensure our potential suppliers do, too! Do this at the very beginning of the process not in the middle or near the end.
- Involve Procurement & Contracting early in the process.
- Be willing to actively exert influence on our suppliers to get them to agree with Connecticut state and other key requirements.
- Be prepared to utilize another supplier if the primary supplier is unwilling to comply with the required terms and conditions.

Open Discussion