

**University Senate Meeting**  
**December 4, 2023**  
**Bousfield Psych Building Room A106 (hybrid via WebEx)**

Moderator **Bontly** called the meeting to order at 4:01 p.m.

Moderator **Bontly** read the **Land Acknowledgement Statement**:

“The land on which we gather is the territory of the Eastern Pequot, Golden Hill Paugussett, Lenape Peoples, Mashantucket Pequot, Mohegan, Nipmuc, and Schaghticoke peoples, who have stewarded this land throughout the generations. We thank them for their strength and resilience in protecting this land, and aspire to uphold our responsibilities according to their example.”

**1. Approval of Minutes of November 6, 2023 meeting**

The minutes of the meeting were approved as distributed.

**2. Report of the President and University Budget Update**

Attachment #1

Presented by President Radenka Maric and Reka Wrynn, Associate Vice President for Budget, Planning and Institutional Research

President Maric joined the meeting remotely from Hartford, as they are meeting with the Legislators to discuss the budget. Reka Wrynn provided a presentation regarding the budget.

Moderator **Bontly** asked if there were any questions for Reka Wrynn.

Senator **McCutheon** mentioned that the structural budget deficits in the past have been associated with fringe benefit issues, but with this being fixed then the question is do we have a structural deficit and what is driving that deficit. AVP **Wrynn** stated that there is still structural deficit that is being compounded by the State’s plan to reduce our funding and there had been a plan to address the structural deficit, but it wasn’t successful. In order to structurally balance our budget over the next 5 years we need to actually reduce our permanent expenditure. Senator **McCutheon** asked whether this means closing departments to meet a 15% cut. AVP **Wrynn** said the guidance has been given to unit heads and the message from them is that they would much rather be given the target and create a plan to meet that it within their units. The administration is asking for the unit heads to

provide the plans to meet their targets and there hasn't been any discussion of layoffs, but filling vacant positions will need to be evaluated.

Senator **Elliott** appreciated the transparency and clarity in looking at 5 years and mentioned that historically there have been calls for cuts that haven't actually resulted in cuts and asks if these recissions will be redirected to other strategic priorities or will they be reductions in totals spent. AVP **Wrynn** stated the goal is to have these be real cuts and there is a small bucket of funding for reinvestments. Provost **D'Alleva** said they will also create a fund in the Provost's Office to reinvest in strategic initiatives and respond to those needs as they evolve.

Senator **Keilty** asked about the plans to engage other stakeholders in the ideation process, such as USG and GSS, and whether there will be meaningful student and faculty leadership involvement in the making and finalization of these plans. AVP **Wrynn** said there hasn't been any formal Town Halls or discussions at this time for student involvement, but faculty would be able to share such ideas with their units and they are always willing to hear that feedback and welcomes direct e-mail messages. They will work to find ways to engage students in this conversation moving forward.

Senator **Dormidontova** asked if cuts will include Athletics. AVP **Wrynn** stated that they will be working with Athletics on a five-year plan moving forward, but it hasn't been created yet. President **Maric** said they are engaging external consultants that are looking at all the units and operations, including Athletics, for a comprehensive study including all academic programs, athletics, facilities, maintenance, housing, everything.

Senator **Crivello** mentioned the significant deficit in the Football program and asked how we can prepare for a 15% cut in academic units while funding this program as it is not providing any revenue. President **Maric** said that when she states that everything is on the table, including Athletics, and this will require a deeper conversation with the Board of Trustees and the independent group.

Senator **Morrell** asked about the prudence in committing to new spending or reallocation without knowing the effects of the cuts. President **Maric** stated that after analyzing the data and reviewing US News rankings, as well as the removal of class sizes from that data, they are looking at student needs and class issues, and that nothing is going to happen without the University's engagement.

Senator **Park-Bousch** asked about the impact on current or future faculty hiring for the coming years. Provost **D'Alleva** stated that the deans evaluate the needs within their schools/colleges and provide that need to the Provost. AVP **Wrynn** also mentioned that the faculty hires for FY25 have already been made, which the Provost confirmed.

Senator **Keilty** asked about the revenue side of the budget, such as student fees, and asked what went into the discussion to freeze student fees for FY25. AVP **Wrynn** stated that they are working to create a new plan for FY26-FY29. It is a fine balance between what can be charged and the results of those changes to identify what benefits the University the most. The fee freeze for FY25 is part of the plan that was already in place, and this was decided based on student feedback.

Senator **Burkey** asked about the budget reductions given that his funds are spent on staff and student-facing programming in undergraduate programming and was wondering about guidance with regards to these cuts. AVP **Wrynn** stated that in FY24 there were one-time cuts made to the schools and colleges only to help get through the contractual increases and guidance was provided to the unit heads. Provost **D'Alleva** stated that each school and college will be addressing these issues differently based on their structures, needs, available funds, and the Provost's Office is providing support to the deans to find solutions.

Senator **Elliott** stated that the class size has been removed from USNAWR, as shared by the Provost, so if the class sizes increase then the use of adjuncts could be reduced and this won't affect the students. Provost **D'Alleva** stated that these are the conversations that the deans are having with their units, looking at what is pedagogical sound and the means for making strategic increases by a few seats to certain classes is one option.

Senator **McCutheon** stated that they are glad that that recission decisions are being done at the local level and thinks that strategic funding should be done at that level as well, so he is wondering if the Provost could allay the fears of the faculty regarding the cuts being redirected to a strategic fund. Provost **D'Alleva** said that their office is involved in faculty hires as they have been for many years and makes hiring decisions in consultation with the deans and the team of vice provosts.

Moderator **Bontly** thanked President **Maric**, Provost **D'Alleva** and AVP **Wrynn** for their presentation and for answering the questions from Senators.

Motion to revise agenda to move the Report of the Undocumented Students Taskforce to be presented next on the agenda. Senator **McCutheon** made the motion and Senator **Keilty** seconded the motion. By voice vote the motion passed.

3. **Report of the Undocumented Students Taskforce** Attachment #2

Presented by Mark Overmyer-Velazquez, Hartford Campus Dean and Kelly Ruesta, Undergraduate Student; Program Specialist, Puerto Rican/Latin American Cultural Center

Moderator **Bontly** asked if there were any questions.

Senator **Keilty** asked about the measures that are in place to protect students that get involved so that they can fully participate. Dean **Overmyer-Velazquez** said there is no guarantee of protection for anyone working in this space, but he is confident that those working on this have plenty of concern for all those students.

Moderator **Bontly** thanked Dean **Overmyer-Velazquez** for their presentation.

Moderator **Bontly** called for any new business.

4. **Undergraduate Student Survey Report** Attachment #3

Presented by Michelle Williams, Chief of Staff

Senator **Bontly** asked if there are any questions.

Senator **Keilty** mentioned the priority of on-campus housing for all of the campus responses and asked if this changes the focus on campus housing for the regional campuses. Dr. **Williams** stated that this is being looked at for all campuses, but the development of affordable housing has to come with other resources, and it all needs to be looked at to identify how to improve the quality of life for the students.

Senator **Campbell** asked about how the survey would be used regarding the quality of teaching and learning within the classrooms. Dr. **Williams** stated that the student engagement survey does look at things such as academic environment in ways that will be complimentary to this narrow survey.

Senator **Huey** asked for clarification on how financial literacy is defined and wanted to know if that may have been thought of in relation to the financial form that is completed each year. Dr. **Williams** stated that it was worded as "financial skills training", for example budgeting, savings and those types of things.

Senator **Boudah** asked about off-campus housing and wanted to know if there were thoughts of partnerships with existing housing, financial assistance in challenging housing areas, or roommate assistances, rather than just new buildings. Dr.

**Williams** said they are looking into all options, especially in areas such as Groton, along with ways to support all of those needs.

Senator **McCutheon** asked why the students weren't asked about their tuition fees going to support athletics and wanted to know why this was left off the survey. Dr.

**Williams** said that they had to be selective in what was asked on this survey and other surveys are planned for the future.

Senator **Greene** asked about how the graduate students come into this discussion with regards to teaching courses and increasing class sizes, especially with regards to the 'W' courses. Dr. Williams said that they couldn't disagree at all on that point.

Moderator **Bontly** thanked Michelle Williams for their presentation.

#### 5. Consent Agenda Items:

Attachment #3

C & C Report

C & C Course Archive Report

By voice vote, the consent agenda passed.

#### 6. Report of the Senate Executive Committee

Attachment #5

Presented by SEC Chair Laura Burton

Senator **Bontly** asked if there are any questions.

Senator **Keilty** asked about clarification on the decision regarding the modality of the meetings. Senator **Burton** stated that the SEC has been charged with setting the modality for the Senate and will certainly take input from the Senate and will look at the data, but the SEC will make the decision. Further discussion followed regarding this issue. A motion regarding this matter was made, and it was struck down as out of order as New Business had already been called and it was after 5:15 p.m.

Senator **Fitch** asked about creating a working group to address the issues of faculty facing accommodation delivery has been waiting for the status of the working group University-wide. Senator **Burton** stated that the SEC has been in continued conversation and will be requesting the Provost's Office to address this as it is a

university-wide concern. Senator **Burton** anticipates having an update on a formal request soon.

## **7. New Business**

No new business

## **8. Adjournment**

Senator **Keilty** made a motion to adjourn.

Senator **Morrell** seconded.

Motion passed unanimously.

The meeting was adjourned at 5:51 p.m.

Respectfully Submitted,  
Christine S. North  
Secretary of the University Senate, 2021-2024

## **SENATE EXECUTIVE COMMITTEE**

Laura Burton, Chair  
Maureen Armstrong  
Essam Boraey  
Bob Day  
Kate Fuller  
Sidratul Muntaha  
Del Siegle

Pam Bedore  
Marisa Chrysochoou  
Jennifer Dineen  
Joe MacDougald  
Morty Ortega  
Peter Spinelli

**University Senate Curricula and Courses Committee**  
**Report to the Senate**  
**December 4, 2023**

**I. The Senate Curricula and Courses Committee recommends ADDITION of the following 1000- or 2000-level courses:**

1. NRE 1250 Community Engagement for Environmental Action (#20106)

*Proposed Catalog Copy*

NRE 1250. Community Engagement for Environmental Action.

1.00 Credit

Prerequisites: Not open for credit to students who have passed NRE 4695 when offered as “Leadership in Community-Based Conservation.”

Grading Basis: Graded.

Introduction to equitable and inclusive community engagement practices that support community-based environmental efforts. Relevant topics covered are principles of authentic community engagement, environmental education practices that promote collective environmental action, culturally relevant environmental education, trauma-informed care mentorship, and basic knowledge of local environmental issues. Student teams will plan, develop, and deliver a culturally relevant environmental education activity, with the potential of integrating it into an existing community-based extension program.

2. URBN 2600 Work and Economic Justice (#20746)

*Proposed Catalog Copy*

URBN 2600. Work and Economic Justice

3.00 Credits

Prerequisites: Not open to students who have passed URBN 3998 when offered as "Work and Economic Justice." Recommended Preparation: URBN 2000.

Grading Basis: Graded

Historical and contemporary analysis of work, emphasizing economic justice, links to other forms of inequality (e.g. racial, gender), and movements for greater equality. Emphasis on individual, organizational, and policy solutions.

**II. The Senate Curricula and Courses Committee recommends REVISION of the following 1000- or 2000-level courses:**

1. CE 2211 Engineering Economics I (#10985) [Revise prereqs]

*Current Catalog Copy*

CE 2211. Engineering Economics I

1.00 credits

Prerequisites: Open only to CE and ENVE majors. Not open for credit to students who have taken CE 2210 or ENVE 2330. May not be taken out of sequence after passing CE 3220.

Grading Basis: Graded

Time value of money. Simple, compound, nominal, and effective interest rate. Present, future, and annual worth methods. Single payment, annuity series, gradient series. Rate of return method. Evaluation of alternative projects. 2251. Probability and Statistics in Civil and Environmental Engineering.

*Revised Catalog Copy*

CE 2211. Engineering Economics I

1.00 credits

Prerequisites: Open only to CE and ENVE majors. Not open for credit to students who have taken CE 2210 or ENVE 2330.

Grading Basis: Graded

Time value of money. Simple, compound, nominal, and effective interest rate. Present, future, and annual worth methods. Single payment, annuity series, gradient series. Rate of return method. Evaluation of alternative projects.

2. JOUR 2065 Mobile Storytelling (#21126) [Revise prereqs & description]

*Current Catalog Copy*

JOUR 2065. Mobile Storytelling

3.00 credits

Prerequisites: Recommended preparation: JOUR 1002, which may be taken concurrently.

Grading Basis: Graded

Entry-level photojournalism course that develops aesthetic and technical skills for storytelling using mobile equipment such as smartphones.

*Revised Catalog Copy*

JOUR 2065. Mobile Journalism

3.00 credits

Prerequisites: Recommended preparation: JOUR 1002 and JOUR 2000W, which may be taken concurrently.

Grading Basis: Graded

Entry-level multimedia skills course that develops aesthetic and technical skills for storytelling using mobile devices such as smartphones. Capturing and editing photos, audio, and video; practice producing journalistic content for social media platforms.

3. POLS 3429 Political Violence (#20526) [Revise level, prereqs, and description]

*Current Catalog Copy*

POLS 3429. Political Violence

3.00 credits

Prerequisites: Open to Juniors or higher. Recommended preparation: POLS 1402.

Grading Basis: Graded

Nature and origins of violence, including torture, genocide, terrorism, and civil war, on the part of individuals, non-state groups, and states.

*Revised Catalog Copy*

POLS 2429. Political Violence

3.00 credits

Prerequisites: None. Recommended preparation: POLS 1202 or 1402.

Grading Basis: Graded

The forms, causes, and consequences of political violence including terrorism, insurgency, and civil war. Addresses why individuals and groups take up arms; how and why nonstate actors employ specific strategies of violence; how states fight back; and how conflicts end.

4. BLAW/BADM 2238 Legal Aspects of Name, Image, and Likeness Representation (#21966)  
[Revise title and description]

*Current Catalog Copy*

BLAW 2238. Legal Aspects of Name, Image, and Likeness Representation

Also offered as: BADM 2238

3.00 credits

Prerequisites: Open only to business majors.

The legal and ethical environment of Name, Image and Likeness Representation (NIL). The role of contract law, data privacy and integrity, trademark and intellectual property law, and the principal-agent relationship. Legal and regulatory questions related to Federal Trade Commission rules, laws regulating false and misleading advertising as well as rules specific to celebrity endorsements will also be discussed. Ethical issues related to NIL will be explored.

BADM 2238. Legal Aspects of Name, Image, and Likeness Representation

Also offered as: BLAW 2238

3.00 credits

Prerequisites: Open only to non-business majors.

Grading Basis: Graded

The legal and ethical environment of Name, Image and Likeness Representation (NIL). The role of contract law, data privacy and integrity, trademark and intellectual property law, and the principal-agent relationship. Legal and regulatory questions related to Federal Trade Commission rules, laws regulating false and misleading advertising as well as rules specific to celebrity endorsements will also be discussed. Ethical issues related to NIL will be explored.

*Revised Catalog Copy*

BLAW 2238. Legal Aspects of Personal Brand Management

Also offered as BADM 2238

3.00 credits

Prerequisites: Open only to business majors.

Legal issues related to personal brand management. The role of contract law, data privacy and integrity, trademark and intellectual property law, rights of publicity, ethical issues, the principal-agent relationship, and related topics. Experience in identifying and critically assessing legal

challenges that arise from personal brand management and understanding how to reach concrete solutions to legal problems.

BADM 2238. Legal Aspects of Personal Brand Management

Also offered as BLAW 2238

3.00 credits

Prerequisites: Open only to non-business majors.

Grading Basis: Graded

Legal issues related to personal brand management. The role of contract law, data privacy and integrity, trademark and intellectual property law, rights of publicity, ethical issues, the principal-agent relationship, and related topics. Experience in identifying and critically assessing legal challenges that arise from personal brand management and understanding how to reach concrete solutions to legal problems.

### III. Common Curriculum Course “Direct Transitions”

1. MAST/HIST 2210E History of the Ocean [CA1, EL to TOI-2, TOI-4]
2. PHIL 1108E Environmental Philosophy [CA1, EL to TOI-4]
3. PHIL 3212E Philosophy and Global Climate Change [EL to TOI-4]
4. WGSS 2217 Women, Gender, and Film [CA1, CA4 to TOI-1, TOI-2; Intensive session approved]

### IV. Common Curriculum Course “Transitions with Revisions”

1. WGSS 2204 Feminisms and the Arts (#20087) [CA1, CA4 to TOI-1, TOI-2; Intensive session approved; revise description]

*Current Catalog Copy*

WGSS 2204. Feminisms and the Arts

3.00 credits

Prerequisites: None.

Grading Basis: Graded

Interdisciplinary exploration of drama, the visual arts, music, literature, social action art, and/or film through feminist, queer, and trans theory and criticism. Formerly offered as WGSS 1104. CA 1. CA 4.

*Revised Catalog Copy*

WGSS 2204. Feminisms and the Arts

3.00 credits

Prerequisites: None.

Grading Basis: Graded

Interdisciplinary exploration of drama, the visual arts, music, literature, social action art, and/or film through feminist, queer, and trans theory. Includes creative projects and activities. Formerly offered as WGSS 1104. CA 1. CA 4.

### V. Common Curriculum Courses NOT Transitioning (FYI Only – No Action Required)

1. PHIL 1165W Philosophy and Literature [CA1, W] (Dept will keep active and phase out)
2. EPSY 2450/W Whole Child, School, and Community: Linking Health and Education [CA2, W] (Archiving)

**VI. Revised S/U Graded Courses:**

1. SAAS 291 Professional Internship (#20466) [Revise description]

*Current Catalog Copy*

SAAS 291. Professional Internship

1.00 - 6.00 credits

Prerequisites: None.

Grading Basis: Satisfactory/Unsatisfactory

Open only for third semester students with consent of instructor and Department Head. Total credits allowed toward graduation requirements are restricted as outlined in Ratcliffe Hicks section. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

*Revised Catalog Copy*

SAAS 291. Professional Internship

1.00 - 6.00 credits

Prerequisites: None.

Grading Basis: Satisfactory/Unsatisfactory

Open to sophomores or higher with instructor consent. Total credits allowed toward graduation requirements are restricted as outlined in Ratcliffe Hicks section. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Respectfully Submitted by the 23-24 Senate Curricula and Courses Committee: Gustavo Nanclares (Chair), Dorothea Anagnostopoulos, Pam Bedore (Ex-officio), John Chandy, Sarah Croucher (Ex-Officio), Louis Hanzlik, Marc Hatfield, Matt McKenzie, Dan Mercier, David Ouimette, Tina Reardon, Sharyn Rusch, Josh Schulman (Student Rep), Steve Stifano, Suzanne Wilson, Terra Zuidema (Registrar alternate), and Karen McDermott (Program Assistant)

From the 2/7/22 (CE 2211), 10/31/23, and 11/14/23 meetings

# Course Archive Procedures

Recommendation from the Senate Curricula & Courses Committee  
Fall 2023

## Background

The Registrar's Office has gotten feedback from students who have expressed frustration that there are many courses listed in the course catalog that have not been offered in several years and are unlikely to be offered during the course of a student's career at UConn. This has made it harder for them to develop their plans of study.

As of today, there are a total of 1,239 courses that have been in the catalog for at least four years, but which have not been scheduled in that time or which have never been scheduled. That number includes courses like independent studies or internships that are not scheduled the way traditional courses are, but they represent a relatively small percentage of the total.

In 2004, the University Senate Scholastic Standards Committee worked with the Registrar's Office to establish the "5-year rule," a procedure which allows departments to "archive" courses from the Catalog if they have not been offered in at least five years. By archiving a course, a department authorizes the Office of the Registrar to deactivate the course and remove it from the course catalog with the understanding that the course can be reactivated and added to the course catalog upon request. Both archiving and reactivating courses can be requested by a simple email from the department head.

The Registrar's Office maintains a list of courses eligible to be archived under the existing Five-Year Rule (<https://changecatalog.uconn.edu/reports/>) and does from time-to-time reach out to departments to encourage them to archive older courses, though more recent reach-out campaigns have yielded progressively fewer results. Departments have the option of archiving their courses, but they are under no obligation to ensure that their course offerings are accurate and up to date. This Proposal outlines below a recommendation from the University Senate Curricula & Courses Committee to the Registrar's Office to update their procedures regarding the archiving of courses in the Catalog and to make information about the updated procedures available on the Registrar's website and other materials.

## Proposal

The Senate C&C Committee proposes that if a course meets all the following criteria, it will be automatically archived by the Registrar's Office:

- The course\* has existed in the catalog for at least four years;
- The course has never been offered, or has not been offered in at least four years;
- The course is not an experiential or research course, nor any other kind of specialized course "shell" such as a special or variable topics course.

\* For cross-listed courses, this would apply to individual course offerings.

## Procedure

Prior to the start of each academic year, the Registrar's Office will publish a report of all active courses that meet the criteria above for automatic archiving. If a department has plans in the upcoming academic year to offer a course that is otherwise subject to automatic archiving based on these criteria, the course may be excluded from the process with the approval of the department head or designee. Those courses not approved to be excluded will be archived.

If a department plans to offer a previously archived course, the department head or designee may reactivate the course by submitting a request in writing to do so to the Registrar's Office. If the course is not offered in that academic year, it will become subject to automatic archiving the following year.