

Minutes

Faculty Standards Committee of the University Senate

Monday, February 5, 2023 (2:00 – 3:30 PM, WebEx)

1. Review and Adoption of Minutes from 12/04/23 Meeting
 - a. The minutes of the December 4th, 2023 meeting were approved unanimously
2. Societal Engagement/Social Impact in the PTR Process (Guest: Rosa Raudales, Office of Outreach & Engagement)
 - a. Rosa Raudales presented an overview of the role of the Office of Outreach & Engagement and how it may interact with the work of this committee. She added that the Office of Outreach & Engagement has put together a **Community Engagement incorporation into Promotion, Tenure and Reappointment Taskforce**, which is focused on data gathering and will be putting together a draft report which will be completed at the end of the Spring 2024 semester. Rosa Raudales opened the floor to questions and discussed ensued, particularly on the role of the Taskforce related to the Faculty Standards Committee. Jada Lexie shared that she would be interested in joining the Taskforce as a representative of USG. It was determined that the work of this Taskforce would be reported back to the Faculty Standards Committee this semester, once any updates are available to share. Rosa Raudales will return as needed and is confirmed to attend the April 29th meeting of the Faculty Standards Committee for a final report of the semester.
3. Policy & Guideline Updates from the Office of the Provost (Gladis Kersaint):
 - a. [Policy and Procedures for Modified Duties for Faculty Life Events](#):
 - i. Provides a way to support faculty in places where no other supports are available and there are some parameters as to what we can and cannot do – federal regulations must be abided and HR can be consulted in executing this policy
 - b. [Guidelines for Retired Faculty in Relation to Ongoing Research, Teaching, and Service](#)
 - c. CIRE Faculty Professional Development Leaves:
 - i. A working group was formed to focus on this issue and the resulting report was shared amongst all CIRE faculty and the Provost's Office. Gladis Kersaint stated that the Provost's Office is looking at the recommendations, however, because this is also under the purview of AAUP, this will take time to move forward.
 - d. [Guideline on the Development of Departmental Workload Policies](#):
 - i. This document was developed to support departments as they create their individual workload assignment policies. Faculty workload assignments involves more than just teaching – it also involves service and research assignments- and the goal is to ensure this workload is assigned equitably. She added that the grievance raised by AAUP in response this guidance was ruled in favor of the University and the guidance document stands.
4. Continuing Business
 - Discussion/Action Plan regarding the SET+ Senate Task Force Recommendations: Daniel Burkey

shared that the two motions are planned to be presented at the March Senate meeting. It was noted that this is the second time the motions have been moved to a future Senate meeting.

- Discussion: Faculty Leave Policy (Maternity/Paternity/Medical/etc.): No additional discussion, this was discussed earlier in the meeting during Gladis Kersaint's presentation on updated guidance
- Discussion: Other new business from the committee?
 - Jada Lexie raised a question regarding academic freedom related to syllabi and a goal for students to have access to syllabi during registration in order to be able to make more informed decisions when registering for courses; Daniel Burkey shared that a student had contacted the committee with these questions and there is a plan for questions to be written and shared in advance of the next FSC meeting for discussion on the topic. Gladis Kersaint shared a link to the existing [syllabus repository](#) developed by CETL and stated that she has also spoken with students about this repository. Initial discussion ensued surrounding syllabus sharing and intellectual property.

5. Announcements

Reminder of Future Spring 2024 Meetings

- March 4, 2024
- April 1, 2024
- April 29, 2024 (moved from May due to graduation)

The meeting was adjourned at 3:15 p.m.

Present:

- Daniel Burkey (Chair)
- Mary Anne Roshni Amalaradjou
- Valarie Artigas
- Scott Campbell
- Elizabeth Jockusch
- Gladis Kersaint (Ex-Officio)
- Elaine Lee
- Jada Lexie
- Vicki Magley
- Betsy McCoach
- Rosa Raudales (Guest)
- John Richardson
- Martina Rosenberg

Absent:

- Bede Agocha
- Lisa Holle
- Josh Schulman

