

University Senate SPECIAL Meeting
March 31, 2025
Storrs Hall – WW16 (hybrid via WebEx)

SEC Chair, Laura **Burton** called the meeting to order at 4:04 p.m. and mentioned the resolutions that will be reviewed at this meeting, so that they can then be voted on at the next regular meeting, along with going over the structure of the meeting.

Senator **Burton** then made a motion for Senator **Siegle** to serve as moderator for the special meeting, which was seconded by Senator **Dineen** and passed unanimously by a voice vote.

Moderator **Siegle** read the **Land Acknowledgement Statement**:

“The land on which we gather is the territory of the Eastern Pequot, Golden Hill Paugussett, Lenape, Mashantucket Pequot, Mohegan, Nipmuc, and Schaghticoke peoples, who have stewarded this land throughout the generations. We thank them for their strength and resilience in protecting this land and aspire to uphold our responsibilities according to their example.”

Moderator **Siegle** stated that first the Senate will be provided a broad overview of all of the resolutions that are being presented, followed by going through the specific sections. The first to be discussed will be the University By-Laws as recommendations to the Board of Trustees and then will move onto the Senate By-Laws for discussion. There will also be an opportunity to discuss them again when they are presented at the next regular meeting before they are voted on next Monday.

Moderator **Siegle** then recognized the Senator Administrator, **Michelle** Everard, to provide a broad overview of the resolutions being presented. **Michelle** began by providing an overview as to the reason for the changes that are being proposed and then recognized the members of the SEC who were on a sub-committee involved in this process: Senators **Burton, Bresciano, Morrell**, and **Dineen** and a special thanks to Senator **Dineen** for doing benchmarking against other universities. Amendments to the proposals will be welcome during this meeting and all amendments will be voted on.

Senator **Dineen** provided an overview of the benchmarking that was done in looking at other universities to identify the similarities and differences within their by-laws.

1. **Resolution to Recommend Changes to the By-Laws of the University of Connecticut, Article IX**

Attachment #1

Presented by the Senate Executive Committee

Michelle provided a high-level overview of the recommended changes to the University By-Law, followed by a detailed review of each of the changes per section.

Section A. (starting on page 3) - Senator **Cutter** made an amendment to language in the section, which was reflected within the presentation slide, and Senator **Morrell** seconded the motion. There was no further discussion, and the amendment passed by voice vote.

Section B. (starting on page 4) - Moderator **Siegle** recognized the additional changes included in Section B.1. (page 7) that is being presented by the SEC on recommendation from the Deans and opened the floor for discussion prior to a vote. The amendment passed by voice vote.

Senator **Kaufman** proposed an amendment to Section B.4. (page 12), which was reflected in the presentation slide, and Senator **Lowry** seconded. There was no further discussion, and the amendment passed by voice vote.

Section D. (starting on page 13) – No amendments

Section E. (starting on page 14) - No amendments

Section G. (starting on page 15) – **Michelle** reviewed the new section, G.2., as proposed by the SEC and Moderator **Siegle** opened the floor discussion prior to a vote. The amendment passed by voice vote.

Senator **Dineen** made an amendment to Section G.3. (starting on page 19), followed by an amendment to the amendment, which was reflected in the presentation slide. Senator **McDougald** seconded both motions. Discussion followed and both amendments were passed by voice vote.

2. **Resolution to Change the By-Laws, Rules & Regulations of the University Senate, Article I**

Attachment #2

Presented by the Senate Executive Committee

Section A. (page 3) - **Michelle** reviewed the proposed amendment by the SEC and Moderator **Siegle** opened the floor discussion prior to a vote. The amendment passed by voice vote.

Section B. (starting on page 3) - **Michelle** reviewed the proposed amendment by the SEC on the recommendation of the General Counsel's Office and Moderator **Siegle** opened the floor discussion prior to a vote. The amendment passed by voice .

Section C. (starting on page 4) - **Michelle** reviewed the proposed amendments by the SEC and referenced a new amendment presented by the Student Welfare Committee to Section C.2.c. Moderator **Siegle** opened the floor discussion prior to a vote and the amendment passed by voice vote.

Michelle reviewed the proposed amendments by the SEC and referenced a new amendment presented by the Curricula and Courses Committee to Section C.2.e. Moderator **Siegle** opened the floor discussion prior to a vote and the amendment passed by voice vote.

Senator **Al Zouabi** proposed an amendment to Section C.2. (page 5), which was reflected within the presentation slide, and Senator **Morrell** seconded. There was no further discussion, and the amendment passed by voice vote.

Michelle reviewed the proposed amendments by the SEC and referenced a new amendment presented to Section C.3. Senator **Michel** made an amendment to the presented language and it was seconded by Senator **Morrell**. Moderator **Siegle** opened the floor discussion prior to a vote on the amendment to the amendment and the amendment passed by voice vote. Following this, the vote for the initial amendment passed by voice vote.

Michelle continued reviewing the proposed amendments by the SEC to sections C.3 and C.4. and referenced a new amendment to Section C.4. Moderator **Siegle** opened the floor discussion prior to a vote and the amendments passed by voice vote.

Section D. (starting on page 12) – **Michelle** reviewed this new section that has been added by the SEC, along with a newly submitted amendment to be voted

on. Moderator **Siegle** opened the floor discussion prior to a vote on the newly submitted amendment and it passed by voice vote.

Section E. (starting on page 13) – No amendments

3. Adjournment

Senator **Jockusch** made a motion to adjourn.

Senator **Dineen** seconded.

Motion passed unanimously.

The meeting was adjourned at 5:58 p.m.

Respectfully Submitted,

Christine S. North

Secretary of the University Senate, 2021-2025

SENATE EXECUTIVE COMMITTEE

Laura Burton, Chair

Karen Bresciano

Jennifer Dineen

Bryan Greene

Joe MacDougald

Morty Ortega

Del Siegle

Maureen Armstrong

Bob Day

Sandy Grande

Karima Hamada

Michael Morrell

Alaa Selim

Lorien Touponse

**Resolution to Recommend Changes to the By-Laws of the
University of Connecticut, Article IX
Senate Executive Committee
April 7, 2025**

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Summary & Introduction

During late 2024 and early 2025, members of the Senate Executive Committee undertook a holistic review of both the University By-Laws, Article IX and the By-Laws, Rules & Regulations of the University Senate, Article I to recommend updates focused on the following:

- Clarity – updating of old wording styles, use of more active voice
- Simplicity – updating of protocols and procedures that were overly complicated
- Modernization – updating of procedures to reflect the use of digital tools, such as virtual meetings, and updating representation to reflect the university’s current administrative structure
- Flexibility – updating of Senate Membership to be more representative of our changing community, and building in opportunities for growth

This specific resolution is to recommend changes to the University Bylaws, Article IX which will be sent to the Board of Trustees for their review and vote, if approved.

This resolution includes both “track changes” and “clean copy” versions of the proposed changes. Please note that the language set to be removed is in red and the new language is in blue. There are also certain sections where current by-law language is proposed to be moved from one paragraph to another; in these cases, there will be a note in parenthesis at the end of any section being moved as to where it has been relocated (or been relocated from). **This resolution also includes amendments proposed and voted upon by the Senate during the March 31, 2025 Special Meeting. These approved amendments are noted in green in the “track changes” version of each section.**

Please also note that this document contains only the sections of the University By-Laws to which changes are proposed; it is not the full by-law language. The full University By-Laws, Article IX including proposed changes (in blue) is attached as supplementary meeting materials so that senators may review the by-laws including the new language in full.

We appreciate your time and attention in reviewing this proposal.

Sincerely,

Senate Executive Committee

Laura Burton, Chair
Maureen Armstrong
Karen Bresciano
Bob Day
Jennifer Dineen

Sandy Grande
Bryan Greene
Karima Hamada
Joe MacDougald
Michael Morrell

Morty Ortega
Alaa Selim
Del Siegle
Lorien Touponse

A. Membership & Responsibilities

Background & Rationale:

The section titled was updated to better reflect that Senate responsibilities are covered in this section, and detailed information of each Senate constituency has been moved to Section B and updated to reflect new membership terms. The Dean of Students was added as an ex-officio Senate member, as the former Vice President for Student Success was an ex-officio member of the Senate.

Proposed Edit (Show Changes):

The University Senate shall consist of ex-officio and elected members. The ex-officio members shall be the President, the Provost, **all Vice Provosts, the Dean of Students, and all Vice Presidents except the Executive Vice President for Health Affairs.**, ~~all Vice Provosts.~~ *(moved up higher in sentence)*

The Senate shall contain **voting members** elected ~~voting members~~, as described in Section B.

Elected Senators are expected to attend all regular meetings of the University Senate and the Committee to which they have been appointed. Senators shall inform the University Senate Administrator or the Chair of the Committee to which they are assigned in case they are unable to fulfill this requirement.

~~1. Three deans of the schools and colleges, which are Senate electoral constituencies (see Section B below).~~

~~2. Seventy-two members of the faculty elected according to one or the other of the two faculty electoral processes described in Section B.2. below.~~

~~3. Seventeen professional staff members elected by and from the constituencies described in Section B.3. below.~~

~~4. Nine undergraduate students (see Section B.4 below).~~

~~5. Three graduate students (see Section B.5. below).~~

Clean Copy:

The University Senate shall consist of ex-officio and elected members. The ex officio members shall be the President, the Provost, all Vice Provosts, the Dean of Students, and all Vice Presidents, except the Executive Vice President for Health Affairs.

The Senate shall contain voting members elected as described in Section B.

Elected Senators are expected to attend all regular meetings of the University Senate and the Committee to which they have been appointed. Senators shall inform the University Senate Administrator or the Chair of the Committee to which they are assigned in case they are unable to fulfill this requirement.

B. Elections

Background & Rationale:

Updated election protocols to accurately reflect practices for electronic voting, rather than by paper ballot. Some general administrative changes were made for clarity (i.e. some sentences moved up or down within the section as warranted). Processes related to how Senate alternate appointments are made was simplified and made consistent with SEC alternate procedures (see Section G.1). Student terms of office were moved to a separate paragraph as student appointments and election protocols are different from those governing faculty and staff to avoid confusion.

Proposed Edit (Show Changes):

The election of faculty and other staff members to the Senate shall normally be held between October and March and shall be conducted by secret ballot. A minimum of one week, excluding time when the University is in recess, shall be allowed between the distribution and collection of ballots for Senate elections. *Priority in case of tie votes shall be determined by lot (moved up from third paragraph) for elections and alternate appointments.* Those elected shall take office on July 1 *and serve a three-year term.* Senators shall be eligible for re-election, except that a member who has completed two consecutive three-year terms shall be ineligible for re-election to serve during the year which immediately follows the period of consecutive service (which may have been extended by virtue of election to the Senate Executive Committee *(moved up from last paragraph).*

All elections shall be in the charge of the Senate Executive Committee and ~~the returns shall be certified by two inspectors of election selected by the Senate~~ the returns shall be available for inspection by request. *After the election, the number of votes received by those persons who were elected and the number of votes received by nominees who were*

not elected must be kept on file in the Senate Office *(moved up from the third paragraph)*.

In any Senate election, persons eligible for election who feel unable to serve shall be given an opportunity to withdraw their names from the list of candidates for nomination. ~~The names of those persons who have withdrawn, as well as the names of persons who are completing two consecutive terms, shall be indicated on the nominating ballot. After the election, the number of votes received by those persons who were elected and the number of votes received by nominees who were not elected must be kept on file in the Senate office~~ *(moved up to Paragraph 1)*.

The Senate Executive Committee shall retain on file the number of votes cast for each candidate in each constituency for each annual class whose term has not expired, and shall designate the available candidate with the highest vote at the last previous election in the proper constituency as the alternate to replace any senator whose place will be vacant in any semester *for the duration of the vacancy*. *If there is no available candidate that meets these requirements, and the vacancy is a semester or less, the seat may remain vacant until the next regular election cycle. If there is no available candidate that meets these requirements, and the remainder of the vacancy is more than one semester, the Senate Executive Committee will host a special election to fill the seat for the duration of the vacancy.* ~~because of resignation, retirement or leave of absence from the University. Priority in case of tie votes shall be determined by lot~~ *(second sentence moved up to Paragraph 1)*. ~~Such alternates shall be designated for up to one year at a time and at the beginning of the semester unless the vacancy occurs later.~~

~~When it is known that there will be a vacancy throughout the last year or last two years of a three-year term in a constituency not otherwise scheduled to participate in a regular annual election, then that constituency will participate in order to elect a replacement to serve for the one- or two- year period remaining in the unexpired term:~~

~~The term of office of a senator shall begin on July 1 and shall extend for one year in the case of student members and for three years in the case of other elected members. Senators shall be eligible for re-election, except that a member who has completed two consecutive three-year terms shall be ineligible for re-election to serve during the year which immediately follows the period of consecutive service (which may have been extended by virtue of election to the Senate Executive Committee).~~ *(last sentence moved up to Paragraph 1)*.

Student senators shall be appointed on an annual basis for a one-year term by their respective student governing bodies. Student senate member terms begin as soon as appointed, and end on June 30.

The determination of the proper number of senators to be allocated to each constituency will be reviewed annually by the Senate and can be higher or lower depending on the constituency representation calculation for each constituency. If any constituency should constrict over time, all filled seats shall remain until the end of the sitting senator's term and then removed.

Senators chosen from a constituency will be elected by and from among the members of that constituency. Faculty or professional staff members shall not be eligible to stand for election or to vote in the first regular election cycle following their initial appointment to the faculty or staff. The annual schedule for electing members from each constituency shall be determined by the Senate Office in such a way as to provide for the optimum staggering of three-year terms within each constituency and for a reasonable degree of uniformity in the total number of members to be elected each year from all constituencies. To achieve these objectives, when a constituency becomes eligible to elect an additional senator, the initial term may be limited to one or two years in order that succeeding three-year terms may begin in the most appropriate years.

Clean Copy:

The election of faculty and other staff members to the Senate shall normally be held between October and March and shall be conducted by secret ballot. A minimum of one week, excluding time when the University is in recess, shall be allowed between the distribution and collection of ballots for Senate elections. Priority in case of tie votes shall be determined by lot for elections and alternate appointments. Those elected shall take office on July 1 and serve a three-year term. Senators shall be eligible for re-election, except that a member who has completed two consecutive three-year terms shall be ineligible for re-election to serve during the year which immediately follows the period of consecutive service (which may have been extended by virtue of election to the Senate Executive Committee).

All elections shall be in the charge of the Senate Executive Committee and the returns shall be available for inspection by request. After the election, the number of votes received by those persons who were elected and the number of votes received by nominees who were not elected must be kept on file in the Senate Office. In any Senate election, persons eligible for election who feel unable to serve shall be given an opportunity to withdraw their names from the list of candidates for nomination.

The Senate Executive Committee shall retain on file the number of votes cast for each candidate in each constituency for each annual class whose term has not expired and shall designate the available candidate with the highest vote at the last previous election in the

proper constituency as the alternate to replace any senator whose place will be vacant in any semester for the duration of the vacancy. If there is no available candidate that meets these requirements, and the vacancy is a semester or less, the seat may remain vacant until the next regular election cycle. If there is no available candidate that meets these requirements, and the remainder of the vacancy is more than one semester, the Senate Executive Committee will host a special election to fill the seat for the duration of the vacancy.

Student Senate members shall be appointed on an annual basis following procedures determined by their respective student governing bodies. Student Senate member terms begin as soon as appointed, and end on June 30.

The determination of the proper number of senators to be allocated to each constituency will be reviewed annually by the Senate and can be higher or lower depending on the constituency representation calculation for each constituency. If any constituency should constrict over time, all filled seats shall remain until the end of the sitting senator's term and then removed.

Senators chosen from a constituency will be elected by and from among the members of that constituency. Faculty or professional staff members shall not be eligible to stand for election or to vote in the first regular election cycle following their initial appointment to the faculty or staff. The annual schedule for electing members from each constituency shall be determined by the Senate Office in such a way as to provide for the optimum staggering of three-year terms within each constituency and for a reasonable degree of uniformity in the total number of members to be elected each year from all constituencies. To achieve these objectives, when a constituency becomes eligible to elect an additional senator, the initial term may be limited to one or two years in order that succeeding three-year terms may begin in the most appropriate years.

B. Elections. 1 (Deans Constituency)

Background & Rationale:

To reflect the new structure of Campus Deans (rather than Campus Directors), and their unique appointments, any Campus Dean not already represented by the Deans Constituency is now eligible to vote in this constituency and one seat must be reserved for one of the Deans of a Regional Campus (Waterbury, Stamford, Avery Point, or Hartford).

Proposed Edit (Show Changes):

The Deans shall constitute a constituency from which they will elect ~~one~~ four members ~~each year~~ for ~~a~~ three-year terms. ~~Of the three~~ four seats designated to this constituency, ~~at least one must be filled by a~~ Campus Dean of one of the Regional Campuses (Avery Point, Hartford, Stamford, Waterbury).

Clean Copy:

The Deans shall constitute a constituency from which they will elect four members for three-year terms. Of the four seats designated to this constituency, one must be filled by a Campus Dean of one of the Regional Campuses (Avery Point, Hartford, Stamford, Waterbury).

B. Elections. 2 (Faculty Constituencies)

Background & Rationale:

For every 25 eligible faculty, the faculty constituency will now have 1 Senator – this no longer limits the total number of faculty Senators to 72 and may grow or constrict as faculty population changes. The number of at-large faculty Senators is now set to 6, with any fluctuations in faculty populations being accounted for in each individual constituency (school/college).

Administrative changes to reflect that the School of Engineering is now the College of Engineering, and the stagger of elections was updated so that the Senate may determine the election schedule.

Proposed Edit (Show Changes):

Two electoral processes for faculty membership in the Senate shall be followed, (a) constituency and (b) at-large. ~~Faculty members shall not be eligible to stand for election or to vote in the first regular election following their initial appointment to the faculty (moved up to previous section).~~

a. Faculty constituency elections

The voting members of the faculty of each of the following units shall, for these purposes, be deemed an electoral constituency: College of Agriculture, Health and Natural Resources, School of Business, Neag School of Education, ~~School~~ College of Engineering, School of Fine Arts, School of Law, College of Liberal Arts and Sciences, School of Nursing, School of Pharmacy, School of Social Work, and the Avery Point, Hartford, Stamford, and Waterbury Regional Campuses. A person who is a voting member of more than one faculty

will belong to only one constituency, that of the faculty in which his or her principal appointment is held. The voting members of the faculty of each constituency shall consist of all full-time faculty holding the following titles: Professor, Associate Professor, Assistant Professor, Instructor, and Lecturer, including those designated as Clinical, in-Residence, or Extension. ~~Professor in-Residence, Associate Professor in-Residence, Assistant Professor in-Residence, and Instructor in-Residence.~~

The number of senators to be elected from each constituency will be one for each ~~twenty-five~~ ~~thirty~~ faculty members or major fraction thereof within that constituency, with the proviso that each school, college, or regional campus will have at least one senator. The faculty of a school, college, or regional campus that is thus allocated more than one senator will have the option of establishing non-overlapping sub-constituencies. ~~Senators chosen from a constituency will be elected by and from among the members of that constituency. The determination of the proper number of senators to be allocated to each constituency will be reviewed annually by the Senate. The annual schedule for electing members from each constituency shall be determined by the Senate Office in such a way as to provide for the optimum staggering of three-year terms within each constituency and for a reasonable degree of uniformity in the total number of members to be elected each year from all constituencies. To achieve these objectives, when a constituency becomes eligible to elect an additional senator, the initial term may be limited to one or two years in order that succeeding three-year terms may begin in the most appropriate years. (moved to previous section).~~

b. At-large elections

~~The number of faculty elected at-large will be six. Senators chosen at-large will be elected by and from the faculty electoral constituencies. The faculty electoral constituencies will~~ elect six at-large members.

No school/college shall have more than ~~one~~ ~~two~~ faculty representatives elected at-large. ~~except the College of Liberal Arts and Sciences, which may have no more than fifteen.~~

Clean Copy:

Two electoral processes for faculty membership in the Senate shall be followed, (a) constituency and (b) at-large.

a. Faculty constituency elections

The voting members of the faculty of each of the following units shall, for these purposes, be deemed an electoral constituency: College of Agriculture, Health and Natural Resources, School of Business, Neag School of Education, College of Engineering, School

of Fine Arts, School of Law, College of Liberal Arts and Sciences, School of Nursing, School of Pharmacy, School of Social Work, and the Avery Point, Hartford, Stamford, and Waterbury Regional Campuses. A person who is a voting member of more than one faculty will belong to only one constituency, that of the faculty in which his or her principal appointment is held. The voting members of the faculty of each constituency shall consist of all full-time faculty holding the following titles: Professor, Associate Professor, Assistant Professor, Instructor, and Lecturer, including those designated as Clinical, in-Residence, or Extension.

The number of senators to be elected from each constituency will be one for each twenty-five faculty members or major fraction thereof within that constituency, with the proviso that each school, college, or regional campus will have at least one senator. The faculty of a school, college, or regional campus that is thus allocated more than one senator will have the option of establishing non-overlapping sub-constituencies. Senators chosen from a constituency will be elected by and from among the members of that constituency.

b. At-large elections

The faculty electoral constituencies will elect six at-large members.

No school/college shall have more than one faculty representative elected at-large.

B. Elections. 3 (Professional Staff Constituencies)

Background & Rationale:

For every 125 eligible staff members, the professional staff constituencies will now have 1 Senator – this no longer limits the total number of professional staff senators to 17 and may grow or constrict as professional staff population changes. The number of at-large professional staff senators is now flexible to account for fluctuations in professional staff populations. Other professional staff constituency numbers are set to remain a constant number, as previously set.

Administrative changes to reflect structural changes at the University (establishment of the Division of Student Life & Enrollment). To ensure that all eligible professional staff members are represented by a specific constituency and eligible to vote in two elections (a constituency election, and at large), a new professional staff constituency has been added to accommodate any eligible voting staff person not otherwise represented in Academic Development, Student Life & Enrollment, University Libraries, Schools/Colleges, or the Regional Campuses.

Proposed Edit (Show Changes):

The Professional staff members shall be elected according to procedures approved by the Provost and Executive Vice President for Academic Affairs ~~from six constituencies~~ as described below. ~~There shall be one senator for every 125 eligible staff members or major fraction thereof.~~ Staff members are ineligible to stand for election or to vote in the first regular election ~~cycle~~ following their initial appointment to the staff.

a. Academic Development (excluding regional campuses), who shall elect ~~three~~ ~~two~~ senators.

b. ~~Enrollment Planning and Management~~ Student Life & Enrollment (excluding regional campuses), who shall elect ~~two~~ ~~three~~ senators.

c. University Libraries (excluding regional campuses), who shall elect one senator.

d. Regional campuses, who shall elect four senators; one per campus for Avery Point, Hartford (to include Hartford, Social Work and School of Law), Stamford, Waterbury.

e. Schools/Colleges (excluding regional campuses), who shall elect one senator.

~~f. Division of Student Affairs (excluding regional campuses), who shall elect two senators.~~

f. University Support Services consisting of eligible professional staff not otherwise represented in the above constituency groups (excluding regional campuses), who shall elect one senator.

g. All professional staff shall elect ~~five at-large senators~~ the remaining professional staff seats to an at-large constituency.

Clean Copy:

The Professional staff members shall be elected according to procedures approved by the Provost and Executive Vice President for Academic Affairs as described below. There shall be one senator for every 125 eligible staff members or major fraction thereof. Staff members are ineligible to stand for election or to vote in the first regular election following their initial appointment to the staff.

a. Academic Development (excluding regional campuses), who shall elect three senators.

b. Student Life & Enrollment (excluding regional campuses), who shall elect three senators.

c. University Libraries (excluding regional campuses), who shall elect one senator.

d. Regional campuses, who shall elect four senators; one per campus for Avery Point, Hartford (to include Hartford, Social Work and School of Law), Stamford, Waterbury.

e. Schools/Colleges (excluding regional campuses), who shall elect one senator.

f. University Support Services consisting of eligible professional staff not otherwise represented in the above constituency groups (excluding regional campuses), who shall elect one senator.

g. All professional staff shall elect the remaining professional staff seats to an at-large constituency.

B. Elections. 4 (Student Constituencies)

Background & Rationale:

For every 2500 students (undergraduate or graduate), there will now be one student senator, respectively. This change is being proposed to ensure that student representation in the Senate may grow or constrict as the university student population changes, using the same rationale applied to faculty and professional staff constituencies. There are no proposed changes to how students appoint their representatives, as that belongs within the jurisdictions of the respective student governing bodies.

Proposed Edit (Show Changes):

There shall be one senator for every 2500 active undergraduate students or major fraction thereof and one senator for every 2500 active graduate students or major fraction thereof. If a student constituency should constrict over time, all filled seats shall remain until the end of the sitting senator's term and then removed.

a. Undergraduate Students

~~Five undergraduate student members representing the Storrs campus shall be appointed by the President of the Undergraduate Student Government of Storrs according to procedures established by the Undergraduate Student Government of Storrs.~~ The Avery Point, Hartford, Stamford, and Waterbury campuses shall each be represented by one student senator appointed according to procedures established by the Associated Student Government of Avery Point, the Undergraduate Student Government of Hartford, the Student Government Association of Stamford, and the Associated Student Government of Waterbury. The remaining undergraduate student members shall represent the Storrs campus and shall be appointed by the President of the Undergraduate Student Government of Storrs according to procedures established by the Undergraduate Student Government of Storrs. Undergraduate representation shall never go below 9 representatives.

~~5.~~ b. Graduate Students

Graduate student members shall be appointed by the President of the Graduate Student Senate according to procedures established by the Graduate Student Senate. Regional Campuses shall be represented by one student senator appointed according to procedures established by the Graduate Student Senate. **Graduate representation shall never go below 3 representatives.**

Clean Copy:

There shall be one senator for every 2500 active undergraduate students or major fraction thereof and one senator for every 2500 active graduate students or major fraction thereof. If a student constituency should constrict over time, all filled seats shall remain until the end of the sitting senator's term and then removed.

a. Undergraduate Students

The Avery Point, Hartford, Stamford, and Waterbury campuses shall each be represented by one student senator appointed according to procedures established by the Associated Student Government of Avery Point, the Undergraduate Student Government of Hartford, the Student Government Association of Stamford, and the Associated Student Government of Waterbury. The remaining undergraduate student members shall represent the Storrs campus and shall be appointed by the President of the Undergraduate Student Government of Storrs according to procedures established by the Undergraduate Student Government of Storrs. Undergraduate representation shall never go below 9 representatives.

b. Graduate Students

Graduate student members shall be appointed by the President of the Graduate Student Senate according to procedures established by the Graduate Student Senate. Regional Campuses shall be represented by one student senator appointed according to procedures established by the Graduate Student Senate. Graduate representation shall never go below 3 representatives.

D. Officers

Background & Rationale:

Proposed changes to this section clarify references on how to call a special meeting, clarifies the role of Recording Secretary, and clarifies election procedures for the Moderator role.

Proposed Edit (Show Changes):

The President of the University shall be Chair of the University Senate. If the President chooses not to preside, the presiding officer shall be the Provost. ~~A moderator shall be elected from the membership for an annual term beginning in September.~~ At a ~~special~~ meeting called at the request of at least twenty-five percent of the members, the presiding officer shall be the Chair of the Senate Executive Committee.

The Senate shall elect a Moderator to serve an annual term starting in September. The Moderator must be a faculty or staff Senator and does not participate in Senate votes, unless as a tie-breaker vote. The Senate Executive Committee (SEC) Vice Chair or Past Chair, as outlined in Section G.1 shall serve as the moderator pro-tem in the case that the elected Moderator is unable to perform their duties for any individual meeting(s) during their term.

A recording secretary of the Senate, elected by the Senate, ~~and who is also not a senator,~~ is responsible for recording and distributing minutes of Senate meetings.

Clean Copy:

The President of the University shall be Chair of the University Senate. If the President chooses not to preside, the presiding officer shall be the Provost. At a special meeting called at the request of at least twenty-five percent of the members, the presiding officer shall be the Chair of the Senate Executive Committee.

The Senate shall elect a Moderator to serve an annual term starting in September. The Moderator must be a faculty or staff Senator and does not participate in Senate votes, unless as a tie-breaker vote. The Senate Executive Committee (SEC) Vice Chair or Past Chair, as outlined in Section G.1 shall serve as the moderator pro-tem in the case that the elected Moderator is unable to perform their duties for any individual meeting(s) during their term.

A recording secretary of the Senate, elected by the Senate, and who is also not a senator, is responsible for recording and distributing minutes of Senate meetings.

E. Meetings

Background & Rationale:

Administrative clarification on processes related to the calling of a special meeting added, as well as adding of “location” to calling of meetings for clarity.

Proposed Edit (Show Changes):

Meetings of the University Senate shall be held regularly at times to be fixed by the Senate. The dates, ~~and~~ times, and locations of meetings shall be published ~~at~~by the start of the academic year.

Special meetings of the University Senate may be called by the President or by the ~~Secretary~~Senate Administrator at the request of at least twenty-five percent of the members. Such requests, with signatures, shall be presented in writing to the ~~Secretary~~Senate Administrator. The call for a special meeting shall be issued at least a week in advance of the meeting and shall state the purpose of the meeting.

On the request of any member of the Senate, if supported by four colleagues, a record vote shall be taken. These record votes shall be made a part of the minutes.

Clean Copy:

Meetings of the University Senate shall be held regularly at times to be fixed by the Senate. The dates, times, and locations of meetings shall be published by the start of the academic year.

Special meetings of the University Senate may be called by the President or by the Senate Administrator at the request of at least twenty-five percent of the members. Such requests, with signatures, shall be presented in writing to the Senate Administrator. The call for a special meeting shall be issued at least a week in advance of the meeting and shall state the purpose of the meeting.

On the request of any member of the Senate, if supported by four colleagues, a record vote shall be taken. These record votes shall be made a part of the minutes.

G. Committees

G.1 Senate Executive Committee

Background & Rationale:

To ensure balanced representation from CLAS subconstituencies (currently listed as Life/Physical Sciences, Humanities/Centers, Institutes, Social Sciences), language has been added to ensure that not all CLAS SEC members may be from the same sub constituency in an election class. To further balance the SEC, the total number of CLAS SEC members has been reduced from four to three, as CLAS currently represents approximately 1/3 of faculty. A requirement has also been added to guarantee representation from a faculty member primarily based on a Regional Campus, and vacancy rules were updated to match vacancy practices for Senate membership (as described in Section B). New “Vice Chair” and “Past Chair” roles added to the SEC, both to ensure that the Chair is fully trained and informed when taking the role, and to ensure there is consistency and carry-over of information as leadership transitions take place. The role of Vice Chair or Past Chair is also designed to stand in for the Moderator as needed.

Proposed Edit (Show Changes):

The Senate Executive Committee (SEC) shall consist of eight faculty members, two professional staff members, two undergraduate and two graduate student members. The faculty and professional staff members shall be elected by the Senate from among the elected members of the Senate who are not primarily administrators. Department heads and directors are not regarded as primarily administrators. *No school/college shall have more than one faculty representative elected in any class, except the College of Liberal Arts and Sciences, which may have as many as two representatives in any class (moved up from third paragraph); of these, the CLAS elected faculty must be representative of a unique sub constituency. The College of Liberal Arts and Sciences may have no more than a total of three ~~four~~ members on the SEC at any time and no other school/college may have more than two members at any time (moved up from third paragraph). The SEC will include at least one but not more than two faculty whose appointment is primarily based on one of the regional campuses. No faculty or professional staff senator shall be eligible for immediate re-election to the SEC (moved up from third paragraph).*

Both the undergraduate and graduate members shall be elected from among and by all student members of their respective Senate delegation in a blanket election, wherein the

top vote-getters will serve as the Senate Executive Committee representatives. At least one of the undergraduate student members of the SEC shall be a representative from Storrs and at least one shall be a representative from Avery Point, Hartford, Stamford, or Waterbury. The Undergraduate Student Government of Storrs and Graduate Student Senate Presidents or their student Senate member designee will serve as the interim student representatives to the Senate Executive Committee during the summer months until the permanent members are selected.

Elections shall follow the annual election of such members and shall normally take place in April. For faculty and professional staff members, a term of service on the Executive Committee shall begin on July 1 and shall be for three years. The term of membership in the Senate of a faculty or professional staff representative elected to the Executive Committee shall be automatically extended, if necessary, to be co-terminal. For the student members, the term of service shall be one year, renewable to a maximum of three consecutive years.

All terms end on June 30. A vacancy on the SEC shall be filled by the available candidate with the highest vote at the last previous election in the proper constituency for the duration of the vacancy. If there is no such candidate, an election will be held to fill the vacancy. ~~election for the duration of the vacancy.~~

Every other year, after the annual SEC election, the Senate shall elect one of the ~~ten~~ faculty ~~and~~ or professional staff members of the SEC to serve a four-year term, consisting of one year as Vice Chair, two years as Chair, and one year as Past Chair of the SEC. ~~which may be renewed.~~ The Past Chair shall be a non-voting member of the SEC and does not count against representative limits on the SEC. In the case that the Chair is temporarily unable to serve, the Vice Chair or Past Chair will serve in their stead. In the case that the Chair position becomes vacant, the Vice Chair or Past Chair assumes the role of Chair for the remainder of the academic year. If there is no incumbent Chair or Vice Chair, the Senate shall elect an eligible member of the SEC to serve a two-year term, consisting of one year as Chair and one year as Past Chair.

The SEC is responsible for organizing and coordinating the business of the Senate and of Senate committees. To this end, it shall maintain a clerical staff and an office. It shall electronically distribute an agenda for each Senate meeting to the faculty and professional staff in a timely manner in advance of the meeting. Items of an extraordinary nature may be considered at a Senate meeting which have not been included in the agenda for that meeting. It shall receive the reports of Senate committees before they are forwarded to the Senate. It also shall be available to be consulted as the voice of the Senate, especially in reference to resolutions of the Senate, which are designed to be transmitted ultimately to

the Board of Trustees. SEC members shall also constitute the faculty membership of the Trustee- Administration-Faculty-Student Committee (see Section VIII.C.).

Clean Copy:

The Senate Executive Committee (SEC) shall consist of eight faculty members, two professional staff members, two undergraduate and two graduate student members. The faculty and professional staff members shall be elected by the Senate from among the elected members of the Senate who are not primarily administrators. Department heads and directors are not regarded as primarily administrators. No school/college shall have more than one faculty representative elected in any class, except the College of Liberal Arts and Sciences, which may have as many as two representatives in any class; of these, the CLAS elected faculty must be representative of a unique sub constituency. The College of Liberal Arts and Sciences may have no more than a total of three members on the SEC at any time and no other school/college may have more than two members at any time. The SEC will include at least one but not more than two faculty whose appointment is primarily based on one of the regional campuses. No faculty or professional staff senator shall be eligible for immediate re-election to the SEC.

Both the undergraduate and graduate members shall be elected from among and by all student members of their respective Senate delegation in a blanket election, wherein the top vote-getters will serve as the Senate Executive Committee representatives. At least one of the undergraduate student members of the SEC shall be a representative from Storrs and at least one shall be a representative from Avery Point, Hartford, Stamford, or Waterbury. The Undergraduate Student Government of Storrs and Graduate Student Senate Presidents or their student Senate member designee will serve as the interim student representatives to the Senate Executive Committee during the summer months until the permanent members are selected.

Elections shall follow the annual election of such members and shall normally take place in April. For faculty and professional staff members, a term of service on the Executive Committee shall begin on July 1 and shall be for three years. The term of membership in the Senate of a faculty or professional staff representative elected to the Executive Committee shall be automatically extended, if necessary, to be co-terminal. For the student members, the term of service shall be one year, renewable to a maximum of three consecutive years. All terms end on June 30. A vacancy on the SEC shall be filled by the available candidate with the highest vote at the last previous election in the proper constituency for the

duration of the vacancy. If there is no such candidate, an election will be held to fill the vacancy.

Every other year, after the annual SEC election, the Senate shall elect one of the faculty or professional staff members of the SEC to serve a four-year term, consisting of one year as Vice Chair, two years as Chair, and one year as Past Chair of the SEC. The Past Chair shall be a non-voting member of the SEC and does not count against representative limits on the SEC. In the case that the Chair is temporarily unable to serve, the Vice Chair or Past Chair will serve in their stead. In the case that the Chair position becomes vacant, the Vice Chair or Past Chair assumes the role of Chair for the remainder of the academic year. If there is no incumbent Chair or Vice Chair, the Senate shall elect an eligible member of the SEC to swerve a two-year term, consisting of one year as Chair and one year as Past Chair.

The SEC is responsible for organizing and coordinating the business of the Senate and of Senate committees. To this end, it shall maintain a clerical staff and an office. It shall electronically distribute an agenda for each Senate meeting to the faculty and professional staff in a timely manner in advance of the meeting. Items of an extraordinary nature may be considered at a Senate meeting which have not been included in the agenda for that meeting. It shall receive the reports of Senate committees before they are forwarded to the Senate. It also shall be available to be consulted as the voice of the Senate, especially in reference to resolutions of the Senate, which are designed to be transmitted ultimately to the Board of Trustees. SEC members shall also constitute the faculty membership of the Trustee- Administration-Faculty-Student Committee (see Section VIII.C).

G.2 Committee of Three

Background & Rationale:

This section was presented and passed at the March 31, 2025 Special Meeting of the University Senate as an amendment to the proposal, after receiving feedback from the Provost's Office regarding the lack of language in the current by-laws regarding processes in case of the need for a recusal of a Committee of Three member.

Proposed Edit (Show Changes):

The Committee of Three, which functions in faculty dismissal and grievance procedures, is to be constituted as follows: Each fall, after the Senate election for the Faculty Review Board is completed, the Nominating Committee shall submit to the Senate for the election of one person to the Committee of Three for a three-year term by written ballot, a slate of at least three faculty members who are tenured professors (excluding those who have the

administrative titles of department head or higher). The slate of nominees must not represent the same department as any member whose term continues into the following year. Members of the Faculty Review Board shall not be eligible for nomination.

~~When a vacancy occurs in the membership of~~ In the case of vacancy on the Committee of Three, the Senate shall elect in the same manner from the faculty group in which the vacancy exists, except if the vacancy is for less than one year or is a recusal from a specific case, then it shall be filled by the available candidate with the highest vote in the last previous election in the appropriate class and constituency. Should any member of the Committee of Three have a conflict through departmental affiliation, personal connection, or other conflict of interest, they must recuse themselves from that specific case.

Clean Copy:

The Committee of Three, which functions in faculty dismissal and grievance procedures, is to be constituted as follows: Each fall, after the Senate election for the Faculty Review Board is completed, the Nominating Committee shall submit to the Senate for the election of one person to the Committee of Three for a three-year term by written ballot, a slate of at least three faculty members who are tenured professors (excluding those who have the administrative titles of department head or higher). The slate of nominees must not represent the same department as any member whose term continues into the following year. Members of the Faculty Review Board shall not be eligible for nomination.

In the case of vacancy on the Committee of Three, the Senate shall elect in the same manner from the faculty group in which the vacancy exists, except if the vacancy is for less than one year or is a recusal from a specific case, then it shall be filled by the available candidate with the highest vote in the last previous election in the appropriate class and constituency. Should any member of the Committee of Three have a conflict through departmental affiliation, personal connection, or other conflict of interest, they must recuse themselves from that specific case.

G.3 Standing/Special Committees of the Senate

Background & Rationale:

Language updated for clarity.

Proposed Edit (Show Changes):

The Senate may appoint and define the duties of standing or special committees. The President or the Provost ~~shall~~ may, with permission from the Senate, ~~be or appoint one a delegate to be an~~ ex officio members ~~to each of all~~ standing committees.

Each standing committee shall keep accurate records of its proceedings and shall provide these to the SEC. Reports shall be presented to the University Senate as often as the amount and nature of business warrants, and at least annually.

Special committees shall be considered as discharged, without formal vote, when their final reports have been received by the Senate.

Clean Copy:

The Senate may appoint and define the duties of standing or special committees. The President or Provost may, with permission from the Senate, appoint ex-officio members to standing committees.

Each standing committee shall keep accurate records of its proceedings and shall provide these to the SEC. Reports shall be presented to the University Senate as often as the amount and nature of business warrants, and at least annually.

Special committees shall be considered as discharged, without formal vote, when their final reports have been received by the Senate.

**Resolution to Change the By-Laws, Rules & Regulations of the University Senate,
Article I
Senate Executive Committee
April 7, 2025**

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Summary & Introduction

During late 2024 and early 2025, members of the Senate Executive Committee undertook a holistic review of both the University By-Laws, Article IX and the By-Laws, Rules & Regulations of the University Senate, Article I to recommend updates focused on clarity, simplicity, modernization and flexibility.

This specific resolution is to directly change the By-Laws, Rules & Regulations of the University Senate, Article I, which are within the purview of the University Senate.

This resolution includes both “track changes” and “clean copy” versions of the proposed changes. Please note that the language set to be removed is in red and the new language is in blue. **There were also several amendments to the resolution proposed and passed during the March 31 Special Meeting; these are highlighted in this document in green.** There are also certain sections where current by-law language is proposed to be moved from one paragraph to another; in these cases, there will be a note in parenthesis at the end of any section being moved as to where it has been relocated (or been relocated from).

Please also note that this document contains only the sections of the By-Laws, Rules & Regulations of the University Senate, Article I to which changes are proposed; it is not the full by-law language. The full By-Laws, Rules & Regulations of the University Senate, Article I including proposed changes (in blue) is attached as supplementary meeting materials so that senators may review the by-laws including the new language in full.

We appreciate your time and attention in reviewing this proposal.

Sincerely,

Senate Executive Committee

Laura Burton, Chair
Maureen Armstrong
Karen Bresciano
Bob Day
Jennifer Dineen

Sandy Grande
Bryan Greene
Karima Hamada
Joe MacDougald
Michael Morrell

Morty Ortega
Alaa Selim
Del Siegle
Lorien Touponse

A. Quorum

Background & Rationale:

Specified which members determine a quorum at a meeting for clarification purposes; language updated during the March 31 Special Senate Meeting to be clearer, and using active voice.

Proposed Edit (Show Changes):

~~Not less than twenty-five percent of the voting members of the University Senate shall constitute a quorum at any meeting.~~

A quorum of twenty-five percent of the voting members is required at any University Senate meeting.

Clean Copy:

A quorum of twenty-five percent of the voting members is required at any University Senate meeting.

B. Rules of Procedure and Order of Business of the University Senate (see also Art. IX.E., of the By-Laws of the University of Connecticut)

Background & Rationale:

1. Clarification regarding Executive Session rules added, language provided by the General Counsel. Amendment language also provided by the General Counsel.
2. Section removed as it is duplicative of the By-Laws of the University of Connecticut, Article IX. F. Minutes and Reporting which states “minutes of the meetings of the University Senate shall be posted on the University Senate website and sent to the University Archives. The University Archives shall be the official place for filing minutes of the University Senate.
3. An “s” was missing in subpoint 4 “Reports of Standing Committees”

Proposed Edit (Show Changes):

University Senate meetings are conducted according to Robert's Rules of Order as modified by the Special Rules of Order and Standing Rules of the University Senate.

1. All sessions of the University Senate will be open to the public, except that the Senate may enter into executive session upon an affirmative vote of two-thirds of the senators present and voting, taken at a public meeting and stating the reasons for such executive session as provided in Connecticut General Statutes. ~~by majority vote of the senators present and voting at any session, the Senate may declare the meeting closed to all except members of the Senate and anyone specifically invited to be present.~~

~~3.~~2. The order of business at regular meetings of the Senate shall be:

1. Minutes of preceding meeting
2. Report of the President
3. Report of the Senate Executive Committee
4. Reports of Standing Committees
5. Other Reports
6. New Business

Clean Copy:

University Senate meetings are conducted according to Robert's Rules of Order as modified by the Special Rules of Order and Standing Rules of the University Senate.

1. All sessions of the University Senate will be open to the public, except that the Senate may enter into executive session upon an affirmative vote of two-thirds of the senators present and voting, taken at a public meeting and stating the reasons for such executive session as provided in Connecticut General Statutes.

2. The order of business at regular meetings of the Senate shall be:

1. Minutes of preceding meeting
2. Report of the President
3. Report of the Senate Executive Committee
4. Reports of Standing Committees
5. Other Reports
6. New Business

C. Senate Committees

Background & Rationale:

To clarify the responsibilities of Senators, a new paragraph has been added to this section to state that senators must serve on a Senate committee in some capacity. An amendment was proposed and passed at the March 31 Special Senate Meeting to add the word “voting” to senators for clarity. Amendments were also proposed and passed to clarify some language in some Standing Committee charges.

Clean Copy:

Elected senators within the faculty and staff constituencies are required to serve on at least one Senate Committee.

C. 2 Standing Committees/**Special Committees**

Background & Rationale:

Clarification added regarding standing committee membership (some wording moved up for this purpose). A statement regarding ex officio appointments was removed as it is duplicative of information in the University By-Laws, Article IX. Wording regarding membership of special committees added, as that was not previously defined by the by-laws; they now mirror those for standing committees. Exact number of standing committees removed as it is superfluous when they are listed.

Senate Standing Committee charges were updated for clarity with no substantive changes to their purview. The JEDI Committee passed a resolution to change their committee name to include “accessibility” in the title and to avoid references to Star Wars by the original acronym.

Proposed Edit (Show Changes):

There shall be **eight** standing committees of the Senate, as described in the following subparagraphs. **The Senate may establish special committees as described in the By-Laws**

of the University of Connecticut (see Art. IX.G.3). ~~Senate committees may recommend expression of Senate opinion on matters that are within the jurisdiction of the University Senate. Eligibility to serve on standing committees is not limited to Senate members: (second sentence moved down)~~

Standing or special committee membership should include: ~~there shall be~~ at least one member from a Regional Campus, two undergraduate students, and one graduate student. ~~on each standing committee. The President or the Provost shall appoint one ex officio member to each committee.~~

Eligibility to serve on standing or special committees is not limited to Senate members. The chairpersons and at least half of the membership of each standing or special committee shall be ~~voting~~ senators. *(moved down from first paragraph)*

- a. University Planning: This committee shall review the University planning processes and consider their potential outcomes, ~~The committee may provide on behalf of the Senate an evaluation and review of~~ and specific issues and activities related to institutional advancement.
- b. Faculty Standards: This committee shall continuously review University policies and practices relating to tenure, academic freedom, equitable distribution of work, rank and promotion, remuneration, retirement, and other matters affecting the faculty. ~~and shall propose any desirable expression of Senate opinion on these matters, including proposals to the Trustees for modifications in their rules and regulations.~~
- c. Student Welfare: This committee shall review the conditions that contribute to the academic success, personal development, ~~physical, and mental,~~ and well-being of ~~undergraduate and graduate~~ students. ~~and available forms of financial aid. It may seek the opinion of the Senate on such matters and make recommendations.~~
- d. Scholastic Standards: This committee shall review ~~prepare legislation within the jurisdiction of the Senate concerning~~ those scholastic matters affecting the University as a whole, and not assigned to the Curricula and Courses Committee, including, but not limited to, academic programs, the marking system, and scholarship standards. ~~and the like.~~
- e. Curricula and Courses: This committee shall review and make recommendations to the Senate regarding all courses proposed for the Common Curriculum, all ~~courses approved outside of the schools/colleges, UNIV, INTD,~~ all 1000- and 2000-level courses, and other courses as designated in these by-laws. It shall review curricular issues within the jurisdiction of the Senate. ~~This committee shall prepare~~

~~legislation within the jurisdiction of the Senate on course requirements for general education of all undergraduate schools and colleges, UNIV 1000, and 2000 levels, and other courses as designated in these by-laws.~~

f. University Budget: This committee shall review the planning, and allocation of the University operating, capital, and other budgets, the process of making budgetary and financial decisions and the determination of priorities among academic and other programs having financial implications.

g. Enrollment: This committee shall review matters relating to the recruitment, admission, enrollment and retention of ~~an~~ outstanding and diverse undergraduate and graduate student populations.

~~h. Justice, Equity, Diversity, and Inclusion~~ Diversity, Equity, Inclusion, Justice and Accessibility: This committee shall review University policies, practices, and conditions relevant to supporting and promoting justice, equity, diversity, accessibility, and inclusion among students, faculty, and staff.

Clean Copy:

There shall be standing committees of the Senate, as described in the following subparagraphs. The Senate may establish special committees as described in the By-Laws of the University of Connecticut (see Art. IX.G.3).

Standing or special committee membership should include: at least one member from a Regional Campus, two undergraduate students, and one graduate student.

Eligibility to serve on standing or special committees is not limited to Senate members. The chairpersons and at least half of the membership of each standing or special committee shall be senators.

a. University Planning: This committee shall review the University planning processes and consider their potential outcomes, and specific issues and activities related to institutional advancement.

b. Faculty Standards: This committee shall continuously review University policies and practices relating to tenure, academic freedom, equitable distribution of work, rank and promotion, remuneration, retirement, and other matters affecting the faculty.

- c. Student Welfare: This committee shall review the conditions that contribute to the academic success, personal development, and well-being of undergraduate and graduate students.
- d. Scholastic Standards: This committee shall review those scholastic matters affecting the University as a whole, and not assigned to the Curricula and Courses Committee, including, but not limited to, academic programs, the marking system, and scholarship standards.
- e. Curricula and Courses: This committee shall review and make recommendations to the Senate regarding all courses proposed for the Common Curriculum, all courses approved outside of the schools/colleges, all 1000- and 2000- level courses, and other courses as designated in these by-laws. It shall review curricular issues within the jurisdiction of the Senate.
- f. University Budget: This committee shall review the planning, and allocation of the University operating, capital, and other budgets, the process of making budgetary and financial decisions and the determination of priorities among academic and other programs having financial implications.
- g. Enrollment: This committee shall review matters relating to the recruitment, admission, enrollment and retention of outstanding and diverse undergraduate and graduate student populations.
- h. Diversity, Equity, Inclusion, Justice and Accessibility: This committee shall review University policies, practices, and conditions relevant to supporting and promoting justice, equity, diversity, and inclusion among students, faculty, and staff.

C. 3 Nominating Committee

Background & Rationale:

The Nominating Committee processes were clarified with regard to Senate Standing Committee and Special Committee appointment procedures. Procedures were added as to how to refill a Senate Committee Chair vacancy, and edits were made to reflect existing practices (such as including co-chairs). A Nominating Committee chair appointment process was also added, which had previously been lacking.

An amendment was proposed and passed during the March 31 Special Senate Meeting to clarify the language, and use active voice.

Proposed Edit (Show Changes):

- a. ~~There shall be a Senate Nominating Committee consisting of six members of the Senate elected by the Senate. The Senate elects six members to form a Senate Nominating Committee.~~ The Committee will include at least one but not more than two professional staff members. Each spring, after all other Senate elections for faculty and staff are completed, the Executive Committee will distribute to Senate members a first ballot for the Nominating Committee with the names of the Senators newly elected for three-year terms, and the instructions that Senators may vote for four names. A second ballot with the names of the four senators receiving the highest number of votes will then be distributed to Senate members, with the instruction that Senators may vote for two names. The two Senators receiving the highest numbers of votes cast will be members of the Nominating Committee for three years, starting their terms when their Senate terms begin July 1. Vacancies will be filled by the available candidate with the highest vote at the last previous election in the appropriate class and constituency. **Nominating Committee members shall elect a chair on an annual basis from its active members.**
- b. Each October the Nominating Committee shall submit to the Senate by written ballot a slate of four full professors without administrative office for election of two to the Faculty Review Board for a three-year term. Members of the Committee of Three shall not be nominated.
- c. ~~In October of~~ Each year the Nominating Committee shall submit to the faculty and to the professional staff slates composed of at least two nominees for each At-large seat to be filled in the Senate. Candidates may also be nominated by petition; if a petition signed by five members of the faculty or the professional staff in support of a candidate is submitted within the time specified in the election instructions, that candidate's name shall be included on the election ballot.
- d. ~~Newly elected members of the Senate and all other members of the faculty and professional staff shall be asked by the Senate Administrator in February if they wish to indicate an interest in serving on one of the standing committees, and the preferences shall be turned over to the Senate Nominating Committee.~~ **The Senate Nominating Committee shall recommend appointments of all newly elected members of the Senate and all continuing members of the faculty and professional staff to a Senate Committee. In the spring semester, these members will be given an opportunity to indicate their interest in serving on a specific committee, and the preferences shall be turned over to the Senate Nominating Committee. The committee shall submit to the April meeting of the Senate its recommendations as to the chairpersons and members of the standing committees for the ensuing year (the number of nominees for each committee constituting a recommendation**

as to the number of members of that committee) and such nominations shall be included in the minutes of the Senate. **Committee Co-Chairs shall be allowed.** Each year the Nominating Committee shall solicit for its consideration names of students from the Presidents of the Undergraduate Student Government of Storrs, the Associated Student Government of Avery Point, the Undergraduate Student Government of Hartford, the Student Government Association of Stamford, the Associated Student Government of Waterbury, and the Graduate Student Senate. ~~The chairpersons and at least half of the membership of each standing committee wshall be senators (moved to Section C.2).~~

If any standing committee chairperson shall become vacant, the Senate Nominating Committee shall present a nomination to the Senate to fill the vacancy. The same procedure shall be followed to designate an acting chairperson when it is known that the chairperson of a committee will be absent from the University for a period of time (moved up from below, C.4).

If it judges that the remaining number of members is insufficient to perform the work of the committee, the Nominating committee shall present its recommendations to the Senate. Appointees may serve in an interim capacity until such time as the Senate may vote on the recommendations.

The Nominating Committee, with the approval of the Senate Executive Committee, may appoint the members and chairs of special committees and report such appointments to the Senate in a timely fashion.

Clean Copy:

a. The Senate elects six members to form a Senate Nominating Committee. The Committee will include at least one but not more than two professional staff members. Each spring, after all other Senate elections for faculty and staff are completed, the Executive Committee will distribute to Senate members a first ballot for the Nominating Committee with the names of the Senators newly elected for three-year terms, and the instructions that Senators may vote for four names. A second ballot with the names of the four senators receiving the highest number of votes will then be distributed to Senate members, with the instruction that Senators may vote for two names. The two Senators receiving the highest numbers of votes cast will be members of the Nominating Committee for three years, starting their terms when their Senate terms begin July 1. Vacancies will be filled by the available candidate with the highest vote at the last previous election in the appropriate class and constituency. Nominating Committee members shall elect a chair on an annual basis from its active members.

b. Each October the Nominating Committee shall submit to the Senate by written ballot a slate of four full professors without administrative office for election of two to the Faculty Review Board for a three-year term. Members of the Committee of Three shall not be nominated.

c. Each year the Nominating Committee shall submit to the faculty and to the professional staff slates composed of at least two nominees for each At-large seat to be filled in the Senate. Candidates may also be nominated by petition; if a petition signed by five members of the faculty or the professional staff in support of a candidate is submitted within the time specified in the election instructions, that candidate's name shall be included on the election ballot.

d. The Senate Nominating Committee shall recommend appointments of all newly elected members of the Senate and all continuing members of the faculty and professional staff to a Senate Committee. In the spring semester, these members will be given an opportunity to indicate their interest in serving on a specific committee, and the preferences shall be turned over to the Senate Nominating Committee. The committee shall submit to the April meeting of the Senate its recommendations as to the chairpersons and members of the standing committees for the ensuing year (the number of nominees for each committee constituting a recommendation as to the number of members of that committee) and such nominations shall be included in the minutes of the Senate. Committee Co-Chairs shall be allowed. Each year the Nominating Committee shall solicit for its consideration names of students from the Presidents of Storrs, the Associated Student Government of Avery Point, the Undergraduate Student Government of Hartford, the Student Government Association of Stamford, the Associated Student Government of Waterbury, and the Graduate Student Senate.

If any standing committee chairperson shall become vacant, the Senate Nominating Committee shall present a nomination to the Senate to fill the vacancy. The same procedure shall be followed to designate an acting chairperson when it is known that the chairperson of a committee will be absent from the University for a period of time (moved up from below, C.4).

If it judges that the remaining number of members is insufficient to perform the work of the committee, the Nominating committee shall present its recommendations to the Senate. Appointees may serve in an interim capacity until such time as the Senate may vote on the recommendations.

The Nominating Committee, with the approval of the Senate Executive Committee, may appoint the members and chairs of special committees and report such appointments to the Senate in a timely fashion.

C. 4 Standing Committee Elections

Background & Rationale:

Clarification added to better reflect existing appointment practices and procedures in case of member or chair vacancy was moved to the previous section (Nominating Committee). An amendment was proposed and passed at the March 31 Special Senate meeting for clarity and active voice.

Proposed Edit (Show Changes):

The Senate shall vote on the recommendations of the Nominating Committee at the last regular meeting of each academic year. At this meeting, nominations for committee members and chairs may also be made from the floor by voting senators. A formal vote is required if nominations for chairs are made from the floor. Elected committees and chairpersons take office from July 1 following this election through June 30 the next year.

~~The Senate, annually at its May meeting final regular meeting of the academic year, shall vote on the standing committee membership slate presented by the Nominating Committee for the following academic year. Voting senators may also make nominations for committee members and chairs from the floor. If there are any nominations from the floor for chairs, a formal count shall take place. determine the number of members of each standing committee for the ensuing year, shall elect the members of such committees, and shall designate the chairperson of each such committee. Before such elections, nominations for committee members and chairpersons, in addition to those submitted by the Senate Nominating Committee, may be made from the floor. If there are more nominees for any committee than the number of places to be filled or if there is more than one nomination for the chairpersonship of any committee, the election of that committee or of that committee chairperson shall take place by secret ballot.~~

~~The newly elected committees and their chairpersons shall take office on July 1 following their election. If any committee chairpersonship shall become vacant, the Senate Nominating Committee shall present a nomination to fill the vacancy not later than the next regular meeting of the Senate, and after the opportunity for nominations from the floor the Senate shall fill the vacancy. The same procedure shall be followed to designate an acting chairperson when it is known that the chairperson of a committee will be absent~~

~~from the University for a period as long as a semester. The Senate may similarly fill vacancies in the membership of any committee if it judges that the remaining number of members is insufficient to perform the work of the committee. In such cases the Nominating Committee shall be given the opportunity to present nominations (this entire section moved up to 3.d).~~

Clean Copy:

The Senate shall vote on the recommendations of the Nominating Committee at the last regular meeting of each academic year. At this meeting, nominations for committee members and chairs may also be made from the floor by voting senators. A formal vote is required if nominations for chairs are made from the floor. Elected committees and chairpersons take office from July 1 following this election through June 30 the next year.

D. Removal from Senate Service

Background & Rationale:

While performing benchmarking for this report, it was found that most University governance structures include processes for removal. The intention is to have a safeguard in place in case a situation arises where these processes are necessary.

An amendment was proposed by the Nominating Committee and passed at the March 31 Special Meeting regarding exactly what style of voting is required for the Nominating Committee as a part of this process.

Clean Copy:

Any member of the University Senate may be removed for good cause. Good cause includes, but is not limited to:

1. Non-participation in Senate or committee activities, including repeated absences.
2. Actions that undermine the effectiveness or integrity of the Senate or its committees.
3. Any conduct detrimental to the fulfillment of the Senate's responsibilities.

a. Initiation of Removal: Removal proceedings may be initiated by: a recommendation from the Senate Executive Committee or a recommendation from a Senate Committee or a petition signed by at least 25% of the voting members of the constituency represented by the Senator of concern. Recommendations must be sent in writing to the Nominating Committee.

b. Investigation: The Nominating Committee shall notify the member in question in writing of the initiation of the removal process, the reasons for possible removal, and how to submit a response.

The member shall be allowed to present their response and address the potential removal before the Nominating Committee. The Nominating Committee shall decide **by two-thirds majority vote** of all committee members whether to recommend removal, and will inform the member of this decision, including its rationale.

c. Decision: In the case of a recommendation for removal, the member will be given the opportunity to accept the recommendation and the removal process is complete.

If the Nominating Committee recommends removal, and the member does not accept the recommendation, the member may appeal to the University Senate at its next regular meeting. In such cases, the Nominating Committee will inform the Senate in a written report of its decision and rationale. The member shall be allowed to present their response and address the potential removal before the University Senate. A two-thirds vote of those present and voting shall be required to approve the removal of the member.

~~D.~~ E. Changes in By-Laws, Rules, and Regulations

Background & Rationale:

Additional language was added for clarification that any recommendation to change Article IX of the By-Laws of the University of Connecticut which originate from the Senate body must abide by the same By-Law rules as motions presented to change the By-Laws, Rules, and Regulations of the University Senate.

Proposed Edit (Show Changes):

The By-Laws, Rules and Regulations of the University Senate may be changed at any meeting of the Senate by majority vote of those present and voting, provided that due warning of the proposed changes has been given in a previous meeting. If due warning has not been given, a two-thirds vote of those present and voting shall be required. **These same rules apply to Senate votes to recommend changes to the University By-Laws, Article IX.** Changes may be considered in special meetings of the University Senate under emergency circumstances. Changes approved in special meetings shall be temporary, applying only through the current academic year or the upcoming academic year if approved in a summer special meeting.

Clean Copy:

The By-Laws, Rules and Regulations of the University Senate may be changed at any meeting of the Senate by majority vote of those present and voting, provided that due warning of the proposed changes has been given in a previous meeting. If due warning has not been given, a two-thirds vote of those present and voting shall be required. These same rules apply to Senate votes to recommend changes to the University By-Laws, Article IX. Changes may be considered in special meetings of the University Senate under emergency circumstances. Changes approved in special meetings shall be temporary, applying only through the current academic year or the upcoming academic year if approved in a summer special meeting.