

# Minutes

## Faculty Standards Committee of the University Senate

Monday, April 7, 2025 (2:00 – 3:30 PM, MS Teams)

1. Welcome

- **\*Betsy McCoach, Chair, Neag School of Education**
- \*Robert Bird, Business
- \*Joseph Crivello, CLAS
- \*Kelly Herd, School of Business
- \*Horea Ilies, Engineering
- \*Elizabeth Jockusch, CLAS
- \*Anastasios Tzingounis, CLAS
- Gladis Kersaint, Office of the Provost (Ex-Officio)
- Kylene Perras, College of Engineering, Dean's Office
- John Richardson, Fine Arts (*absent*)
- Martina Rosenberg, CETL, Faculty Development

\*Senate Member 2024/2025

2. Review and Adoption of Minutes from [March 3, 2025 Meeting](#)

- a. Minutes were approved unanimously

3. Updates from the Provost's Office – Gladis Kersaint

- a. Impact of Executive Orders on Research Faculty: the Provost's Office and university leadership are thinking on this issue from multiple fronts to do outreach to impacted faculty and ensure concerns are monitored and responded to appropriately.
- b. Discussion ensued over the potential impacts to the university stemming from changes to the Department of Education.

4. SET Instrument Review and Revision: [Draft document](#)

- a. Discussion of [SET Survey Data](#) – Betsy McCoach & Martina Rosenberg: Betsy McCoach presented the data as show in the attached draft document, and reviewed the results with the committee. Discussion ensued regarding comments in the SET and how they are handled; a question was raised whether the comments are first only seen by the faculty member in question, or also their department head. The committee discussed the overall usefulness of the tool using the data from this survey, focusing on the potential to include different questions depending on the course modality or type (lab course, for example). The committee discussed potential supplemental questions to suit

specific needs: (1) TAs (2) first time teaching the class (3) asynchronous-online course or when some form of technology is used in the classroom (4) lab courses (5) service learning courses (6) experiential learning/internships (if they fill out an SET). The committee also discussed ensuring the total number of questions should remain as low as possible.

- b. Next Steps: Betsy McCoach asked all committee members to look at the current SET questions (aside from the two general questions) and come to the next meeting prepared for a discussion on which might be removed, if we were to limit the total number of general survey questions to 10-12. Betsy McCoach will follow-up with the committee via email with the list (Qualtrics form) for consideration and discussion.

5. New Business:

- a. PTR considerations, given the current federal climate
- b. Faculty Standards Committee Year-End Report

6. Announcements:

[Upcoming PTR/PR Forums](#)

How do you use the SET?

	Role		Total
	Dept. Chair	Dean/Assoc	
Merit	59%	56%	58%
Annual Review	67%	81%	72%
PTR	93%	75%	86%
Feedback	89%	94%	91%
Program Decisions	19%	19%	19%
Hiring Decisions	59%	63%	60%

Which questions do you use?

	Dept. Chair	Dean/Assoc	Total
All SET Questions	63%	75%	67%
2 Overall Questions	44%	25%	37%
Selected Questions	4%	19%	9%

How much weight do you place on the SET?

WEIGHT	Freq.	Percent
0-19%	3	8.33
20-39%	13	36.11
40-59%	13	36.11

60-79%	5	13.89
80-100%	2	5.56
Total	36	100.00

True/False Questions

	Dept. Chair	Dean/Assoc	Total
Dept. aware	74%	75%	74%
SET is Mandatory	59%	50%	56%
All Q are Required	7%	25%	14%