

University Senate Curricula and Courses Committee Minutes

November 20, 3:00pm-4:30pm

Meeting Subtitle(s): “Hyphen Consistency” or “Whatever Helps Marc Sleep at Night”
or “That Lack of an Oxford Comma Almost Snuck By”

Meeting called to order at 3:02pm

I. Preliminaries

- A. Welcome
- B. Minutes for November 6, 2025.
 - No comments.

M. Hatfield motioned. J. Kleinman seconded. The Minutes were approved as submitted.

- C. We will convene in the electronic ether on December 4, 2025
Fall 2025 Meetings: Thursdays from 3:00pm-4:30pm
December 4, 2025
- D. Spring 2026 Meetings: Tuesdays from 1:00pm-2:30pm
January 20, 2026
February 3, 2026
February 17, 2026
March 3, 2026
March 24, 2026
April 7, 2026
April 21, 2026

II. Chair Reports (D. Valente)

- A. University Senate – The committee meets on December 1.
- B. Senate Executive – The group meets tomorrow. There will be more to come on the publication of CLOs and the ABR course.

III. Member Reports

- A. UICC (M. Hatfield) – The group met and passed several courses. They also identified faculty committees that will have oversight over certain UNIV courses. Two courses have been suspended because faculty retired and the courses have not been offered recently. See items IV.A.1-2 of the agenda.
- B. Honors Board of Associate Directors (D. Mercier) – The group has met but there is nothing to report.
- C. Scholastic Standards (S. Croucher) – SSC is working on the cleanup of language about academic notice, and they have a resolution on the dean’s list for part-time students.

They are also still working on the attendance and participation bylaw.

- D. CCC+ (J. Kleinman) – CCC+ met last week and is putting forth several courses, bylaws, and policies for approval this meeting.

IV. New Business (Non-CC)

A. Revised S/U Graded Courses

1. Motion to revise (P. Bedore, J. Kleinman) ACCT 4881 Internship in Accounting (S/U Graded; Revise credit range)

Current Catalog Copy

ACCT 4881. Internship in Accounting (Credits 1-6)

Designed to provide students with an opportunity for a supervised internship. Students will work with one or more professionals in their major academic area. Student performance will be evaluated on the basis of an appraisal by the field supervisor and an appropriate summative activity submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Enrollment Requirements: ACCT 2101 or BADM 2101; ACCT 3201 or BADM 3201, and at least three credits of 3000-level ACCT courses; consent of instructor and department head; open only to Business majors of junior or higher status.

Revised Catalog Copy

ACCT 4881. Internship in Accounting (Credits 1-3)

Designed to provide students with an opportunity for a supervised internship. Students will work with one or more professionals in their major academic area. Student performance will be evaluated on the basis of an appraisal by the field supervisor and an appropriate summative activity submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Enrollment Requirements: ACCT 2101 or BADM 2101; ACCT 3201 or BADM 3201, and at least three credits of 3000-level ACCT courses; consent of instructor and department head; open only to Business majors of junior or higher status.

- One member noted that the proposer called the change “Pass/Fail” in the CIM form versus “S/U.” The Office of the Registrar rep indicated that he’s given up explaining the difference and is not going to fight it so he can sleep at night. The language in the catalog copy is correct. The Pass/Fail language is only in the justification.

The motion to revise ACCT 4881 was approved unanimously.

2. Motion to revise (E. Lim, L. Wagner) POLS 1301 Career Development for Political Science Majors (Revise from Letter Graded to S/U Graded)

Current Catalog Copy

POLS 1301. Career Development for Political Science Majors (1 Credit)

Introduction to potential careers for political science majors, the steps that professionals working in those careers took to gain employment, and the skills that professionals developed to excel in those careers.

Revised Catalog Copy

POLS 1301. Career Development for Political Science Majors (1 Credit)

Introduction to potential careers for political science majors, the steps that professionals working in those careers took to gain employment, and the skills that professionals developed to excel in those careers.

Grading: S/U

- No comments.

The motion to revise POLS 1301 was approved unanimously.

B. New UNIV Courses

1. Motion to add (J. Chandy, M. Hatfield) UNIV 4610 Showcasing your Competencies: Crafting Pre-Health Applications

Proposed Course Description

UNIV 4610. Showcasing your Competencies: Crafting Pre-Health Applications (2 Credits)

Seminar on the reflective and practical aspects of preparing for health professions applications. Key issues in the pre-health journey, emphasizing the articulation of values, motivations, strengths, and experiences.

Enrollment Requirements: Instructor consent required. Students who have passed UNIV 4611 may earn only one credit for UNIV 4610. Students may only earn a total of 2 credits for passing any combination of UNIV 4610, 4611, and 4612. Not open for credit to students who have passed UNIV 3995 when offered as "Showcasing your Competencies: Crafting Pre-Health Applications."

- There was some discussion of the credit restrictions. The currently proposed language ("Students who have passed UNIV 4611 may earn only one credit for UNIV 4610") does not prevent students from taking UNIV 4611 and 4612 and then taking 4610.
- After some wordsmithing, the committee decided that language specifying a student can only earn a total of 2 credits between all three UNIV courses was the most succinct way to address the issue.*

**Post Meeting Note: The Office of the Registrar felt the original language needed to be left in as well because*

the new language doesn't include enough detail about the partial credit restriction between 4610 and 4611. That restriction is a manual process done after the fact, and there was concern that years from now we may struggle to recall the details of this stipulation.

The motion to add UNIV 4610 was approved unanimously.

2. Motion to add (M. Hatfield, S. Chamberland) UNIV 4611 Showcasing your Competencies: Crafting Pre-Health Applications, Part 1

Proposed Course Description

UNIV 4611. Showcasing your Competencies: Crafting Pre-Health Applications, Part 1 (1 Credit)

First in a 2-part seminar series on the reflective and practical aspects of preparing for health professions applications. Key issues in the pre-health journey, emphasizing the articulation of values, motivations, strengths, and experiences.

Enrollment Requirements: Instructor consent required. Not open for credit to students who have passed UNIV 4610 or UNIV 3995 when offered as “Post-Baccalaureate

Seminar: Preparing for Health Professions I,” “Showcasing your Competencies: Crafting Pre-Health Applications, Part 1”, or “Showcasing your Competencies: Crafting Pre-Health Applications.”

- The title of the Special Topics version of UNIV 4610 was added to the restrictions.

The motion to add UNIV 4611 was approved unanimously.

3. Motion to add (J. Kleinman, M. Hatfield) UNIV 4612 Showcasing your Competencies: Crafting Pre-Health Applications, Part 2

Proposed Course Description

UNIV 4612. Showcasing your Competencies: Crafting Pre-Health Applications, Part 2 (1 Credit)

Follows UNIV 4611. Key issues in the pre-health journey, emphasizing letters of recommendation, selecting schools, personal statements, and secondary essays.

Enrollment Requirements: UNIV 4611, instructor consent required. Not open for credit to students who have passed UNIV 4610 or UNIV 3995 when offered as “Post-Baccalaureate Seminar: Preparing for Health Professions I,” “Showcasing your Competencies: Crafting Pre-Health Applications, Part 1”, or “Showcasing your Competencies: Crafting Pre-Health Applications.”

- The title of the Special Topics version of UNIV 4610 was added to the restrictions.

The motion to add UNIV 4612 was approved unanimously.

V. Common Curriculum (Courses below can be accessed in [CIM](#))

A. New Common Curriculum Courses

1. Motion to add (J. Kleinman, M. Hatfield) DRAM/AAAS 2137 Asian American Theatre and Performance (CA1, CA4, TOI1, TOI2)

Proposed Course Description

DRAM 2137. Asian American Theatre and Performance (3 Credits)

(Also offered as AAAS 2137.) Study of Asian American history and culture through the lens of theatre and performance, highlighting the medium's strength in expressing complex identities.

Content Areas: CA1, CA4

Topics of Inquiry: TOI1, TOI2

AAAS 2137. Asian American Theatre and Performance (3 Credits)

(Also offered as DRAM 2137.) Study of Asian American history and culture through the lens of theatre and performance, highlighting the medium's strength in expressing complex identities.

Content Areas: CA1, CA4

Topics of Inquiry: TOI1, TOI2

- No comments.

The motion to add DRAM/AAAS 2137 was approved unanimously.

2. Motion to add (J. Kleinman, E. Lim) GSCU/HIST 2545 The American Suburb: History, Power, Design (TOI1, TOI3)

Proposed Course Description

GSCU 2545. The American Suburb: History, Power, Design (3 Credits)

(Also offered at HIST 2545.) Examines the origins and development of American suburbs and their contemporary economic, social, and environmental dynamics. Particular attention is devoted to links between these dynamics and the history and future of suburban planning and design.

Content Areas: CA1

Topics of Inquiry: TOI1, TOI3

HIST 2545. The American Suburb: History, Power, Design (3 Credits)
(Also offered at GSCU 2545.) Examines the origins and development of American suburbs and their contemporary economic, social, and environmental dynamics. Particular attention is devoted to links between these dynamics and the history and future of suburban planning and design.

Content Areas: CA1

Topics of Inquiry: TOI1, TOI3

- CA1 will be added.

The motion to add GSCU/HIST 2545 was approved unanimously.

3. Motion to add (M. Hatfield, S. Chamberland) HDFS 2002 Diverse Family Structures in the United States (CA4, TOI3)

Proposed Course Description

HDFS 2002 Diverse Family Structures in the United States (3 Credits)

Examination of current and historical diversity of family structures in the U.S., including single-caregiver, two-caregiver, multiple-caregiver, and nonbiological-caregiver families; families with and without children; multigenerational families; and extended kinship structures. Intersections of family structures with race, ethnicity, socioeconomic status, and sexual/gender identities. Ways that historical and current laws, policies, and cultural norms shape family structures, and the predictors, characteristics, and outcomes of diverse family structures for individuals and families.

Content Areas: CA4

Topics of Inquiry: TOI3

- Hyphens were added after “multiple” and “nonbiological” for consistency.

The motion to add HDFS 2002 was approved unanimously.

4. Motion to add (M. Hatfield, A. Perez-Meneses) HEJS 2100 Antisemitism: Past and Present (TOI2, TOI3)

Proposed Course Description

HEJS 2100 Antisemitism: Past and Present (3 Credits)

Consideration of Jews as a foil for western, particularly western Christian identities. The role that anti-Judaism and anti-Semitism have played in western culture from the ancient period to the present day. Representations of Jews, shifting and long-lasting fears and suspicions about Jews, and the impact of anti-Judaism and anti-Semitism on the development of conceptions of race and difference in western societies.

Content Areas: CA1, CA4INT

Topics of Inquiry: TOI2, TOI3

- CA1 and CA4INT will be added to the course.
- Members noticed that “Antisemitism” was written without a hyphen in the title, but with a hyphen and capitalization (“anti-Semitism”) in the description. The department will be contacted to see what they prefer.

The motion to add HEJS 2100 was approved unanimously.

5. Motion to add (M. Hatfield, E. Lim) HEJS/ARIS 2401 Jews, Arabs, and the Modern World (CA1, CA4INT, TOI2, TOI3)

Proposed Course Description

HEJS 2401 Jews, Arabs, and the Modern World (3 Credits)

(Also offered as ARIS 2401.) Introduction to the major political, cultural, and religious debates faced by Arabs and Jews as they positioned themselves within and against European models of modernity; consideration of how conceptions of “the Arab” and “the Jew” took shape in the modern period; comparison of 18th-, 19th-, and 20th-century Arab and Jewish thinkers and social movements.

Content Areas: CA1, CA4INT

Topics of Inquiry: TOI2, TOI3

ARIS 2401 Jews, Arabs, and the Modern World (3 Credits)

(Also offered as HEJS 2401.) Introduction to the major political, cultural, and religious debates faced by Arabs and Jews as they positioned themselves within and against European models of modernity; consideration of how conceptions of “the Arab” and “the Jew” took shape in the modern period; comparison of 18th-, 19th-, and 20th-century Arab and Jewish thinkers and social movements.

Content Areas: CA1, CA4INT

Topics of Inquiry: TOI2, TOI3

- The description is hyphen consistent. Otherwise, there were no comments.

The motion to add HEJS/ARIS 2401 was approved unanimously.

6. Motion to add (D. Mercier, M. Hatfield) PHIL 1114 Ethics, Markets, and Society (CA1, TOI3, TOI5)

Proposed Course Description

PHIL 1114 Ethics, Markets, and Society (3 Credits)

Ethical questions concerning market and business activities. Topics may include corporate purpose and responsibility; conflicts of interest and whistleblowing;

distributive justice in the workplace; global sweatshops and exploitation; workplace democracy; price gouging; and societal and environmental impacts of business.

Content Areas: CA1

Topics of Inquiry: TOI3, TOI5

- No comments.

The motion to add PHIL 1114 was approved unanimously.

7. Motion to add (M. Hatfield, A. Perez-Meneses) POLS 3480 Ending War and Building Peace (CA2, TOI5)

Proposed Course Description

POLS 34XX Ending War and Building Peace (3 Credits)

The politics of conflict management, war termination, and building durable peace.

Enrollment Requirements: Not open for credit to students who have passed POLS 2998 when offered as "Ending War and Building Peace."

Content Areas: CA2

Topics of Inquiry: TOI5

- The course uses a number reserved for field studies (XX80). We will reach out to the department to get a new number.
- The Variable Topics restriction will be added to the catalog copy.
- It was noted that POLS often uses their Variable Topics shell for offerings that should probably be Special Topics. K. McDermott will reach out and mention this to the department.

The motion to add POLS 3480 was approved unanimously.

B. Revised Common Curriculum Courses

1. Motion to revise (M. Hatfield, A. Perez-Meneses) ILCS 2101 The Italian Renaissance (Revise level, description, add CA4INT)

Current Catalog Copy

ILCS 1101 The Italian Renaissance (3 Credits)

A survey of Italian Renaissance civilization, with emphasis on literature and intellectual life. Taught in English. May not be used to meet the foreign language requirement. A knowledge of Italian is not required. CA 1.

Content Areas: CA1

Topics of Inquiry: TOI2, TOI5

Revised Catalog Copy

ILCS 2101 The Italian Renaissance (3 Credits)

A survey of Italian Renaissance civilization, with emphasis on literature, society, and intellectual life. Taught in English. Formerly offered as ILCS 1101.

Content Areas: CA1, CA4INT

Topics of Inquiry: TOI2, TOI5

- An Oxford comma was added after society.

The motion to revise ILCS 2101 was approved unanimously.

VI. Other Business

A. Omnibus Bylaw Revisions

1. Repeatability of 3-credit courses
2. TOI Redesignation
3. Language Cleanup and Re-Adding Seal Of Biliteracy
 - P. Bedore asked if CLAS should be looking at their additional requirements in light of this restriction on repeatable courses? That's up to them. CLAS requirements are separate from CC ones. P. Bedore will put the question to CLAS C&C at their next meeting.
 - There was a question as to why students just couldn't choose their own TOIs to use so we didn't have to prohibit redesignation of courses. This is a technical restriction in the system; Student Admin will not allow for this function. The closest we could do is to use start and end dates, but that route is extremely problematic.

M. Hatfield motioned to approve the Omnibus Bylaw Revisions proposal. D. Mercier seconded. The motion was approved unanimously.

B. Policy Revisions

1. Cross-listing Limits
2. CC Restrictions on Special Topics and Variable Topics Shells
 - One member questioned why there would be language restricting the number of credits for repeatable courses if CCC+ already has a policy about how many times the course can be applied to the CC. This language was struck from the policy.
 - S. Croucher presented some edited language for the policies that was more in line with best practices.

P. Bedore motioned to approve the Policy on Cross-listing Limits proposal. D. Mercier seconded. The motion was approved unanimously.

P. Bedore motioned to approve the CC Restrictions on Special Topics and Variable Topics Shells proposal. M. Hatfield seconded. The motion was approved unanimously.

VII. Informational Only

A. Suspended Courses submitted by the UICC (Chair Approved)

1. UNIV 2230 The BLACC Program, Black Leadership and Community Cultivation
2. UNIV 2500 Gender, Sexuality and Community

Note: These courses were submitted to be suspended (formerly called "Archived") in the system. They were chair approved by D. Valente and are being reported here for information only.

Motion to adjourn (M. Hatfield, J. Kleinman).

In Attendance (in bold): **Diego Valente** (Chair), **Pam Bedore**, **Kristin Bott**, **Sally Chamberland**, **John Chandy**, **John Cooley**, Amanda Crawford, **Sarah Croucher** (Ex-officio, non-voting), **Marc Hatfield**, **Jamie Kleinman**, **Edward Junhao Lim**, Alvaro Lozano-Robledo, Natalie Munro, Gustavo Nanclares, Matt McKenzie, **Dan Mercier**, **Julian Norato**, David Ouimette, **Andrea Perez-Meneses**, **Theodore Ramussen**, **Karen Skudlarek**, **Laura Wagner** (USG), Terra Zuidema (Registrar alternate)