

UConn Senate University Planning Committee

February 2, 2026, 11 a.m. – 12 p.m. | MS Teams

Agenda:

1. Approval of Minutes: minutes were not approved due to time constraints and will be brought forward again at the next meeting
 - [Minutes of December 1, 2025 Meeting](#)
2. Old Business:
 - None
3. New Business
 - Class Size Updates from Classroom Committee Chair Steven Fletcher, Marc Hatfield (Registrar's Office) and Maria Groza (UPDC) *Members of the Senate Enrollment Committee will also attend this presentation*

Del Siegle welcomed the presenters and members of the Enrollment Committee to the meeting.

Steven Fletcher shared a presentation focused on classroom technology, covering the 5-year classroom technology refresh cycle and source of funding (primarily through the student technology fee). This currently supports 338 classrooms across 5 campuses (excluding the Law School). They summarized that classroom technology is intended to be simple and consistent and that training is available for instructors. Del Siegle asked for an update on computer availability in classrooms moving forward, citing that ITS has shared they may phase these out. Steven Fletcher shared that they surveyed faculty about this and received a mixed response, showing that about 50% of faculty are using classroom machines and they will continue to assess. It was also asked about potential new technologies and Steven Fletcher answered that they hope to simplify video conferencing as those technologies become more advanced. Discussion also ensued around smartboards, ITS reporting lines at the regional campuses and classroom set-up for dialogue-based courses.

Maria Groza shared a dashboard focused on classroom utilization. Maria Groza walked the committee through dashboards showing various ways to view classroom utilization. Maria Groza walked the committee through the dashboard for the average of seat utilization when in use, weekly room utilization and count of room by building/room (either high level or specific by campus, building, etc). The floor was opened to questions and discussion ensued on how seat utilization is calculated based on registration on day 10, as well as how room assignments interact with enrollment data, specifically course caps. Marc Hatfield shared that enrollment tends to peak during the most popular course offering times and that there is

typically availability in mornings and on Fridays. Isaac Barber shared that the student union is working on updating the student union theatre to be available for class scheduling. Dan Schwartz added that they are strategizing ways in which we can optimize scheduling by perhaps offering Monday-Wednesday morning classes (dropping Friday) to see if that helps improve classroom utilization. Marc Hatfield also shared [data on current once/week](#) offered classes. It was also asked about how increases in enrollment are affecting scheduling, particularly for larger courses when large lecture rooms are in such high demand. Marc Hatfield answered that the utilization for many classrooms is lower than we would like it to be, but for larger classes, yes, utilization is high showing we do not have as many available spaces for large classes. They added that the pedagogy of many of these courses do not work for 50-minute periods, so they are trialing 75 minute Monday/Wednesday classes for certain lectures in CLAS. Discussion also ensued on whether larger classes can be broken out into smaller sections, and potential logistical and financial impacts of doing so. These dashboards are public and available [here](#).

- Travel Policy Updates (Public Presentation)
 1. January 28th from 1-2pm [REGISTER HERE](#)
 2. February 19 from 2-3pm [REGISTER HERE](#)

Members & Attendance:

- ***Isaac Barber, Co-Chair Student Union & Event Services**
- ***Del Siegle, Co-Chair Neag School of Education**
- *Amvrossios Bagtzoglou, Engineering
- *Oksan Bayulgen, CLAS
- *Christian Brueckner, CLAS (*absent*)
- *Bonnie Burr, Co-Chair, CAHNR
- *Leo Gold, Graduate Student (*absent*)
- *Sandy Grande, CLAS
- *Justin Rogowski, Law Library
- *Penny Vlahos, CLAS (Avery Point)
- *Ashley Helton, CAHNR (*absent*)
- *Jennifer Schaefer, University Libraries
- Nolan Busalacchi, Undergraduate Student (*absent*)
- Olivia Eshoo, Undergraduate Student (*absent*)
- Maria Groza, UPDC
- Dan Schwartz, Office of the Provost (Ex-Officio Member)
- Julie Schwager, OVPR

*Senate Member, Academic Year 2025-2026

- Enrollment Committee Members in Attendance:
 - Jamie Caruso
 - Michael Filiguerra

- Jen Morenus
- Carl Rivers
- Haritha Subramanian
- Mansour Ndiaye

Potential Upcoming Topics:

- Procurement Updates (scheduling TBD):
 - Policy Updates
 - FAQ & Questions from the Committee
- Strategic Planning Updates